

APPENDIX I

Documentation of Public Process



**WASHINGTON COUNTY DEPARTMENT OF  
PLANNING AND COMMUNITY DEVELOPMENT**

Washington County Administrative Annex  
80 West Baltimore Street  
Hagerstown, Maryland 21740-6003  
Telephone: 240-313-2430  
FAX: 240-313-2431  
Deaf and Hard of Hearing call 7-1-1 for Maryland Relay

**A G E N D A**

**WASHINGTON COUNTY DEPARTMENT OF PLANNING & COMMUNITY DEVELOPMENT**

**EARLY ACTION COMPACT PUBLIC MEETING**

*Washington County Administrative Annex Conference Room*

*80 West Baltimore Street, Hagerstown, Maryland*

*February 25, 2004 at 6:00 p.m.*

- I.        *Opening Comments - Washington County***
- II.       *Presentation - MDE***
- III.      *Public Comment***
- IV.      *Adjournment***





A Protocol for Voluntary Plans to Achieve  
and Maintain the 8-Hr. Ozone Standard

## Early Action Compact for Washington County

Presented February 25, 2004 by:  
Jill Baker / Steve Goodrich - Wash. Co.  
Randy Mosier - MDE  
Howard Simons / Mike Nixon - MDOT



2/25/04

## Agenda

- Update since December 16, 2003 presentation to Commissioners
- Stages of EAC Process
- Consequences for Failure to Attain
- Ozone Monitor Data
- Control Measures for Action Plan
  - ✓ Implemented
  - Scheduled for Implementation
- Contingency Measures
- County Action Items



2/25/04

## Stages of EAC Process

- Develop Compact.
  - December 31, 2002
- Submit initial list of local control measures.
  - June 16, 2003
- Biannual EAC progress reports.
  - June 30, 2003
- Perform technical modeling of local control measure options.
  - Joint effort with MD, VA(lead), and WV
  - August 31, 2003 (EPA granted extension)
- Biannual EAC progress reports.
  - December 31, 2003



2/25/04

## Stages of EAC Process (cont.)

- Obtain Stakeholder input & Public Meeting
  - January 14, 2004
  - February 25, 2004
- County Commissioner's Approval
  - Mid-March 2004
- Submit final EAP, with full descriptions, analysis, and modeling of local control measures.
  - NLT March 31, 2004
- Incorporate EAC control measures into state SIP.
- Submit revised SIP to EPA (MDE).
  - December 31, 2004



2/25/04

## Stages of EAC Process (cont.)

- EPA to take action on any SIP revisions submitted by Dec. 2004 deadline.
  - September 30, 2005
- Deadline to implement EAP control measures.
  - December 31, 2005
- Deadline to attain the 8-hour Ozone Standard.
  - December 31, 2007



2/25/04

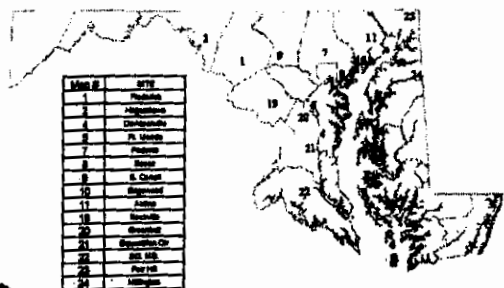
## Failure to Attain by 2007

- Area classified as ozone non-attainment, classified same as Washington, DC (likely Serious)
- Subject to new air quality related requirements
  - SIP Planning
  - Transportation Conformity
  - Economic Development
  - Emissions Offsets
- New pollution control programs may be needed to reach attainment



2/25/04

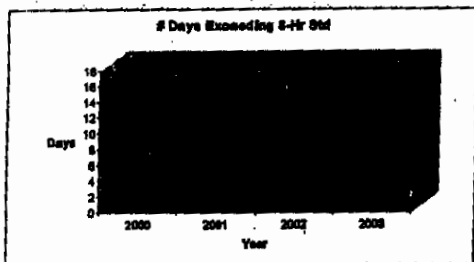
### Ozone Monitors in Maryland



### Washington Co. Design Value

- 8-Hour Ozone Standard 0.085 ppm
- Design Value 2001-2003
  - Average of 4<sup>th</sup> MAX over 3-years
  - 0.087 ppm

### Wash Co. Days over Standard



### Control Measures for Action Plan

- VMT and Trip Reduction Measures
  - ✓ Ride Matching / Commuter Connections
  - ✓ Transit Programs
  - ✓ Telework Center / Telecommuting
  - ✓ Park and Ride Lots
  - ✓ E-government / E-commerce Enhancements
  - ✓ New Jobs Tax Credits
  - ✓ Growth Management Programs
  - Clean Air Partners / Public Education Outreach
  - Ozone Action Days
  - Air Quality Information Web-Site

### Control Measures for Action Plan

- Traffic Flow Improvements
  - ✓ Incident Management / ITS
  - SHA Programmed Projects
    - Intersection Improvements
    - Interchange Improvements
    - Signal System Enhancements

### Control Measures for Action Plan

- State OTR Programs
  - ✓ Vehicle Emissions Inspection Program (VEIP)
  - ✓ Consumer Products (CP)
  - ✓ Architectural and Industrial Maintenance (AIM)
  - ✓ Portable Fuel Containers (PFC)
  - ✓ Major Stationary Sources - RACT

### Control Measures for Action Plan

- Other State and Local Programs
  - ✓ *Low Emissions Highway Marking Paint*
  - ✓ *Landfill Vehicle Replacements*
  - ✓ *NLEV*
  - ☐ Fleet Replacements (7)
  - ☐ Bus Replacements (13)
  - ☐ Bus Engine Upgrades (6)



✓ Implemented  
☐ Scheduled for Implementation

2004

13

### Control Measures for Action Plan

- Federal Control Programs
  - ✓ *TIER2 vehicles*
  - ✓ *HDE Standards*
  - ✓ *Off-road engine standards*
  - ☐ Low sulfur gasoline and diesel fuel
  - ☐ NOx SIP Call (upwind stationary sources)



✓ Implemented  
☐ Scheduled for Implementation

2004

14

### Contingency Measures

- MDE / Government MOU for Alternate Work Schedules for Employees
- Low RVP or RFG Program
- State Sponsored - Diesel Vehicle Controls
  - Idling Restrictions
  - Opacity Testing
  - Voluntary Outreach programs
- Gas can and lawnmower replacements



2004

15

### Washington Co Actions

- Review and identify any additional control measures
- Hold stakeholder / public meeting Feb. 25, 2004
- County Commissioners Approval of EAC Action Plan by mid-March, 2004
- Submit Final EAC by March 31, 2004
- Implement Plan



2004

16

**EARLY ACTION COMPACT PUBLIC MEETING**

Wednesday, February 25, 2004 - 6:00 p.m.

**SIGN-IN SHEET**

Name / Organization / Address / Telephone Number	E-Mail Address
1. Victoria Mock St. Lawrence Cement 1260 Security Rd Hagerstown, MD 21742 301 739-1150 EXT 205	vmock@ stlawrencecement .com
2. JOE SWOPE SIERRA CLUB 27 CHESTNUT AVE BOONSBORO, MD. 21713 1-301-432-2186	JIM7N BEAR @ACh.COM.
3. Ron Vitkun Yogi Berris Jellystone Resort 16519 Lappans Rd. Williamsport, MD 21777 301-223-7117	Ron@ JellystoneMaryland.com.
4. Jill Baker Wash Co. Planning 80 W. Balt. St. Hager. MD 21740	j baker@washco-md.net
5. Mike Nixon Maryland Dept. of Transportation 410-865-1295	mnixon@mdot.state.md.us
6. HOWARD SIMONS " " " " 410-865-1296	H.SIMONS@MDOT.STATE, MD.US
7. Jim Laird 1903 Maplewood Dr. Hagerstown, MD 21740 301-733-2365	JS.Laird@verizon.net
8. Steve Goodrich Interim Planning Director for WASH Co. 240-313-2430	sgoodrich@washco-md.net

**EARLY ACTION COMPACT PUBLIC MEETING**

Wednesday, February 25, 2004 - 6:00 p.m.

**SIGN-IN SHEET**

Name / Organization / Address / Telephone Number	E-Mail Address
9. <p style="text-align: right;">(240) 313-2430</p> Sandy Coffman / Admistr. Asst - Planning Dept.	
10. Terry Strader 15529 Natural Well Rd. Williamsport Md. 301-223-6155	
11. Barbara Houssmill 301-223-7834 16286 Spielman Rd. Williamsport - Md. 21795	
12. Randy Moser - MDE	
13. Victor Blackwell - NBC/25 News	
14.	
15.	
6.	

**WASHINGTON COUNTY DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT**  
**EARLY ACTION COMPACT STAKEHOLDER INPUT AND PUBLIC MEETING**  
**FEBRUARY 25, 2004**

The Washington County Department of Planning and Community Development held a stakeholders public meeting in the Washington County Administrative Annex Conference Room located at 80 West Baltimore Street, Hagerstown, Maryland on Wednesday, February 25, 2004 at 6:00 p.m. The stakeholder input and public meeting was scheduled to discuss the Early Action Compact process for Washington County and to obtain input and answer any questions pertaining to the Early Action Plan.

Present were: Howard Simons, Air Quality Programs Manager – MDOT; Mike Nixon, Regional Planner- MDOT; Randy Mosier, Maryland Department of the Environment; Stephen T. Goodrich, Washington County Interim Planning Director and MPO Coordinator; Jill Baker, Associate Planner and Sandy Coffman, Administrative Assistant, Washington County Planning and Community Development. Citizens of Washington County were also in attendance

**OPENING COMMENTS**

Mr. Howard Simons, Air Quality Programs Manager for the Maryland Department of Transportation, welcomed those in attendance and introduced the members of the panel. He explained that the Early Action Compact (EAC), led to the Early Action Plan, which is in the final stages of completion. If the Plan is approved by the Environmental Protection Agency (EPA), it will enable the County to remain in attainment for the 8-hour standard for air quality. This action will have a positive affect on the transportation improvements, as well as, economic development for the County. The County would not be encumbered by the requirements that are normally made for transportation and economic development in non-attainment areas. Tonight's meeting is a review of the basic points of the Early Action Compact process.

**PRESENTATION**

Mr. Simons provided the PowerPoint presentation on the Early Action Compact for Washington County.

**Agenda**

The meeting will provide an overview of what has taken place in the past. Stages of the Early Action Compact process and the consequences of being in non-attainment. Also, the ozone monitoring data, control measures in the Action Plan, control measures that have been implemented and those measures that are recommended for implementation in the County. The contingency measures by the EPA will also be discussed, in case the County does not reach attainment by 2007.

**Stages of EAC Process**

- **Develop Compact** - In December 2002, a letter was sent to the EPA, stating that Washington County would like to participate in the process, which would allow it to remain in attainment.
- **Submitted an initial list of local control measures** - (June 16, 2003)
- **Blannual EAC progress reports** - (June 30, 2003)
- **Perform technical emission modeling of local control measures** - This is a joint effort with MD, VA and WV to show the EPA that Washington County and some other counties in the region will be in attainment by the required deadline in 2007.
- **Blannual EAC progress reports** – (December 31, 2003)
- **Obtain Stakeholder Input and Public Meeting** – (January 14, 2004 & February 25, 2004)
- **County Commissioners' Approval** - Previously met with the Washington County Commissioners on two prior occasions. Anticipated approval by mid-March, 2004.



- **Submit final Early Action Plan to EAP - \* (Due March 31, 2004)**
- **EPA to take action on any SIP revisions, by September 2005**
- **Deadline to Implement EAP control measures** - Measures identified in the EAP must be in place by December 31, 2005.
- **Deadline to attain the 8-hour Ozone Standard** -- (Deadline - December 31, 2007)

**Failure to Attain by 2007**

- **First, the County would be classified as ozone non-attainment and would carry the same classification as Washington, DC**
- **The County would be subject to new air quality requirements, which would result in:**
  - Numerous Meetings, Delays in Projects
  - More Costs in Transportation/State Implementation Plan (SIP) Planning
  - Transportation Conformity Process
  - Economic Development Impacts (More difficult for businesses to expand or to locate in the County)
  - Emissions Offsets
- **New pollution control programs may be needed to reach attainment**

**Ozone Monitors in Maryland**

Mr. Simons explained a map showing the different locations of the air quality monitors throughout the State of Maryland. Washington County's monitor site is located at the Hagerstown Prison Complex off of Roxbury Road.

**Washington County Design Value**

- **EPA measures the 8-hour ozone level by averaging every 3 years, at the standard of 0.085 parts per million (ppm).** Ozone is a gas caused mostly by the formation of volatile organic compounds (VOC) and nitrogen-oxides (NOx), combining in the atmosphere. Ozone is the substance that helps block ultraviolet rays, but on Earth it makes it harder to breathe, and helps to cause greenhouse effects.
- **The Design Value of 2001 - 2003**  
Washington County - Average of 4<sup>th</sup> max over 3-years and is just above the threshold at 0.087 ppm. The County is close to being in attainment now, with the 8-hour standard. Because the County is so close to the 8-hour standard, and the fact that the County was in attainment for the 1-hour standard, the EPA is providing a opportunity for the County to meet the 8-hour standard by 2007. Thereby avoiding the conformity requirements. If attainment is not met, the County would go into non-attainment. Washington County is the only county in the State of Maryland that is entering the Early Action Compact.

**Washington County - Days over Standard**

Mr. Simmons explained the graph that depicted the number of days that Washington County was over the 8-hour standard. It indicated that only 16 days were over the standard in 2002, which occurred during the summer months.

**Control Measures for Action Plan**

- **VMT and Trip Reduction Measures:**

**Measures Implemented:**

- ✓ **Ride Matching/Commuter Connections** (Citizens in Washington Co. utilize this service)
- ✓ **Transit Programs** (i.e. County Commuter & Turning Point)

- ✓ **Telework Center/Telecommuting** (Center located in Hagerstown)
- ✓ **Park and Ride Lots** (State Highway Administration has 8 lots)
- ✓ **E-Government/E-Commerce Enhancements** (County utilizing Web-Site)
- ✓ **New Jobs Tax Credits** (Provides tax credits for businesses of a certain size who create jobs for residents of Washington County, which reduces the number of people commuting)
- ✓ **Growth Management Programs** (Consolidate development – i.e. Hopewell Valley)

**Items to be Implemented:**

These measures are low cost or no cost items that would be implemented by the County. The EPA is looking for the Counties to help themselves to achieve attainment.

- **Clean Air Partners / Public Education Outreach** - (Currently in place in Baltimore/Washington regions)  
Clean Air Partners is a umbrella organization that involves the business sector and local governments to coordinate developing strategies. This measure would bring Washington County into that arena of helping to form voluntary strategies for educating the public.
- **Ozone Action Days**  
Mr. Simons explained that on poor air quality days, notification will be given to Washington County to take certain actions, such as limit refueling cars until after 4:00 p.m., no roadway stripping, etc.) Mr. Moser added that a number of businesses in the Baltimore/Washington area have voluntarily agreed to participate with the Ozone Action Days. The EPA has a team of meteorologists that provides a daily forecast at 4:00 p.m. on the air quality for the next day. When a poor air quality day is forecasted, at a minimum, businesses would send out a notification via an E-mail to their employees and encourage them, if they have the option at their workplace, to telework or carpool, bring a packed lunch, etc. Additionally, Counties encourage their citizens to take additional actions, such as not mowing the lawn, combining trips, and postponing other activities. The MDE and MDOT will be working with the Washington County Planning Office to come up with recommendations on particular items that they would like to see implemented.
- **Air Quality Information Web-Site**  
The County's web-site would provide information to the citizens on such diverse items as what the air quality is for that particular day, transit routes, where to access information on telecommuting, and ride sharing. Washington County would take a look at other web-sites and handpick those items that they would want to include as information for the businesses and citizens of Washington County.

□ **Traffic Flow Improvements:**

- ✓ **Incident Management/ ITS** - (VMS Boards which inform the public of traffic problems, SHA vehicles assist motorists and help move vehicles off the roadway to open lanes, which can help prevent congestion and air quality problems)
- ✓ **SHA Programmed Projects**
  - Intersection Improvements
  - Interchange Improvements (i.e. I-70 & I-81 interchange is being improved)
  - Signal System Enhancements (i.e. progression on traffic signals, particularly in Hagerstown)

□ **State OTR Programs:**

- ✓ **Vehicle Emissions Inspection Program (VEIP)**
- ✓ **Consumer Products (CP)** - (i.e. spray cans)
- ✓ **Architectural & Industrial Maintenance (AIM)** - (i.e. reformulating paint)
- ✓ **Portable Fuel Containers (PFC)** - (new containers designed to mitigate any spillage)
- ✓ **Major Stationary Sources (RACT)**

□ **Other State & Local Programs:**

- ✓ **Low Emissions Highway Marking Paint** (SHA uses low emission paint that is even lower than the standards)
- ✓ **Landfill Vehicle Replacements** (County is replacing with cleaner vehicles)
- ✓ **NLEV Program** (Part of the Northeast Low Emission Vehicle program since 1999)
- ✓ **Fleet Replacements** (SHA is replacing 7 of their trucks for cleaner ones)
- ✓ **Bus Replacements** (County Commuter & Turning Point are replacing 13 buses for ones that meet a more stringent, cleaner standard)
- ✓ **Bus Engine Upgrades** (County Commuter is replacing 6 bus engines that will be cleaner)

□ **Federal Control Programs:**

- ✓ **TIER2 Vehicles** – Supersedes the NLEV. Many 2004 vehicles will be at the TIER2 standards, which is more stringent.
- ✓ **HDE Standards** – More stringent rules for the heavy duty diesel trucks
- ✓ **Off-Road Engine Standards** – Engine standards in place or slowly implemented from lawn mowers to heavy duty off-road equipment.
- **Low Sulfur Gasoline & Diesel Fuel** - Provides cleaner emissions
- **NOx SIP Call** - One of the problems faced, particularly by Washington County, is the transport emissions that are coming in from points west blowing here from power plants and other sources.

**Contingency Measures**

Measures identified to be put in place in the future, if and when, Washington County does not reach attainment in 2007:

- **MDE/Gov't MOU-Alternate Work Schedules for Employees**
- **Low RVP or RFG Program** (Reformulated gasoline program)
- **State Sponsored Diesel Vehicle Controls:**
  - Idling Restrictions
  - Opacity Testing
  - Voluntary Outreach Programs
- **Gas Can & Lawnmower Replacements**

**Washington County Actions**

- *Currently reviewing/identifying any additional control measures for the County Commissioners to consider*
- *Hold stakeholder & public meeting (tonight) to obtain citizen input*
- *County Commissioners' approval of Early Action Plan*
- *Submit final Early Action Plan to EPA by March 31, 2004*
- *Implement the Plan*
- **GOAL: Attain the 8-hour Ozone Standard by December 31, 2007**

## **PUBLIC COMMENTS AND QUESTIONS**

Several Washington County citizens were in attendance. The following is a summary of some of the issues discussed:

**Q: Is there any natural reaction, or atmospheric movement that would remove the ozone?**

Air currents carry ozone away, but on extremely hot days with no air movement, the ozone becomes stagnant and stays, however; it will dissipate when the air starts to move.

**Q- On the Ozone Action Days, who is responsible for notifying the County government to then notify the general public, including the medical and elderly facilities, childcare centers, and the media?**

The ozone season in Maryland is between May and the end of September. During that time period, at 3:00 p.m. each day, a team of meteorologists at MDE provides an ozone forecast for the next day, based on regional analysis. MDE would send this information to Washington County to be disseminated out to different organizations in the County. Typically, MDE gathers as many E-mails and fax numbers as possible for a given County to directly notify the different organizations and facilities and usually a plan is setup for each County. Once Washington County enters the EAP process, MDE will make site visits with different organizations throughout the County and will work with the County to further educate its citizens.

**Q- Is it a good idea to have an additional monitoring site in the County or close by, as a backup system?**

The monitor is owned and operated by the MDE under Federal guidelines for its placement. The monitors are consistent and run rather smoothly. Ozone is a regional problem and the information obtained by one monitor is reflective and encompasses a much larger area.

**Q- Does the State of Maryland or EPA ever monitor the air quality along the I-81 corridor?**

There is some odd phenomena's that take place when a monitor is placed close to a roadway, particularly for ground level ozone. For other pollution such as fine particulate matter you may at times see elevated spikes that are not necessarily reflective of what is going on and placing a monitor close to a roadway for ozone would not necessarily be reflective of that.

The heavy-duty engine rule and cleaner sulfur fuel will reduce the emissions in the heavy-duty trucks traveling on I-81. The low sulfur fuels will reduce the particulate matter even in the older engines to some extent. The national requirements will also help to reduce the amount of transported pollution.

**Q- Referring to idling restrictions, is there any monitoring near truck terminals or truck stops?**

By the combined efforts of the Maryland State Police, MDOT, and MDE "opacity testing" is currently being conducted on a voluntary basis. The diesel smoke from the stacks of the trucks is registered, and if the opacity is too high, the trucking company is notified to repair the engine. Idling restrictions are currently being examined, and restrictions will be less important as the engines get cleaner. Information on the opacity-testing program is on MDE's Web-Site.

**Q- Since cars are required to participate in the VEIP, why isn't trucks required?**

Vehicles are required to participate under Federal requirements and those requirements do not apply to diesel engines.

**Q- A resident that lives close to I-81, expressed her concerns regarding a "black coating" on her house and the potential health hazards of breathing poor air and questioned if there is anything that can be done?**

Mr. Simons explained that what she is noticing is not ozone, but it is the particulate matter (PM) and is the same matter that is causing the opacity, and he cannot say it is all coming from truck traffic, which is totally different from the ozone. It could also be fine dust from roadway projects, or other factors. Several items such as the low sulfur fuels, cleaner diesel trucks and the TIER2 program addressing the emissions on vehicles will lower the PM.

Particulate matter would be a more significant health hazard, particularly the PM-2.5 particulate, which are very small particles. Baltimore has a number of PM monitors that are above the standard for fine particulate, along with some outlying areas in Northern Anne Arundel and Montgomery counties, but MDE is not finding levels above the standard outside of that area that are being monitored. MDE will be placing a monitoring station at a high elevation site in Frostburg that will be looking at the fine particulate matter. It will be an intensive study area to get a better

## **PUBLIC COMMENTS AND QUESTIONS**

Several Washington County citizens were in attendance. The following is a summary of some of the issues discussed:

**Q: Is there any natural reaction, or atmospheric movement that would remove the ozone?**

Air currents carry ozone away, but on extremely hot days with no air movement, the ozone becomes stagnant and stays, however; it will dissipate when the air starts to move.

**Q- On the Ozone Action Days, who is responsible for notifying the County government to then notify the general public, including the medical and elderly facilities, childcare centers, and the media?**

The ozone season in Maryland is between May and the end of September. During that time period, at 3:00 p.m. each day, a team of meteorologists at MDE provides an ozone forecast for the next day, based on regional analysis. MDE would send this information to Washington County to be disseminated out to different organizations in the County. Typically, MDE gathers as many E-mails and fax numbers as possible for a given County to directly notify the different organizations and facilities and usually a plan is setup for each County. Once Washington County enters the EAP process, MDE will make site visits with different organizations throughout the County and will work with the County to further educate its citizens.

**Q- Is it a good idea to have an additional monitoring site in the County or close by, as a backup system?**

The monitor is owned and operated by the MDE under Federal guidelines for its placement. The monitors are consistent and run rather smoothly. Ozone is a regional problem and the information obtained by one monitor is reflective and encompasses a much larger area.

**Q- Does the State of Maryland or EPA ever monitor the air quality along the I-81 corridor?**

There is some odd phenomena's that take place when a monitor is placed close to a roadway, particularly for ground level ozone. For other pollution such as fine particulate matter you may at times see elevated spikes that are not necessarily reflective of what is going on and placing a monitor close to a roadway for ozone would not necessarily be reflective of that.

The heavy-duty engine rule and cleaner sulfur fuel will reduce the emissions in the heavy-duty trucks traveling on I-81. The low sulfur fuels will reduce the particulate matter even in the older engines to some extent. The national requirements will also help to reduce the amount of transported pollution.

**Q- Referring to idling restrictions, is there any monitoring near truck terminals or truck stops?**

By the combined efforts of the Maryland State Police, MDOT, and MDE "opacity testing" is currently being conducted on a voluntary basis. The diesel smoke from the stacks of the trucks is registered, and if the opacity is too high, the trucking company is notified to repair the engine. Idling restrictions are currently being examined, and restrictions will be less important as the engines get cleaner. Information on the opacity-testing program is on MDE's Web-Site.

**Q- Since cars are required to participate in the VEIP, why isn't trucks required?**

Vehicles are required to participate under Federal requirements and those requirements do not apply to diesel engines.

**Q- A resident that lives close to I-81, expressed her concerns regarding a "black coating" on her house and the potential health hazards of breathing poor air and questioned if there is anything that can be done?**

Mr. Simons explained that what she is noticing is not ozone, but it is the particulate matter (PM) and is the same matter that is causing the opacity, and he cannot say it is all coming from truck traffic, which is totally different from the ozone. It could also be fine dust from roadway projects, or other factors. Several items such as the low sulfur fuels, cleaner diesel trucks and the TIER2 program addressing the emissions on vehicles will lower the PM.

Particulate matter would be a more significant health hazard, particularly the PM-2.5 particulate, which are very small particles. Baltimore has a number of PM monitors that are above the standard for fine particulate, along with some outlying areas in Northern Anne Arundel and Montgomery counties, but MDE is not finding levels above the standard outside of that area that are being monitored. MDE will be placing a monitoring station at a high elevation site in Frostburg that will be looking at the fine particulate matter. It will be an intensive study area to get a better

understanding of what pollutants are being generated locally and what is being brought into our region. A "haze-cam" will also be utilized to provide an optical visual of air quality. There are several items that MDE is employing to take a more intensive look in the western area of Maryland.

**Q- Does the Hagerstown monitor also monitor fine particulate matter? If not, could such a monitor be placed in Washington County?**

The Hagerstown monitor is only for monitoring ozone levels. Recently a core study was performed and the problem areas were perceived to be in the urban centers. Some monitors around Baltimore will be moved out, redistributed, or disbanded, and more monitors throughout the State is being explored daily.

**Q- IF PM-2.5 is worse, is there any particular urgency by the State to implement requirements?**

MDE is waiting for the EPA to provide additional guidelines to address that issue. The Governor of Maryland recently sent a letter to EPA submitting what the MDE's recommendations were, based upon their data, as to what areas will be in non-attainment for PM-2.5.

**Q- Since Washington County is an agricultural community , is there information on the impact of air pollution problems on agricultural crops or livestock?**

The University of Maryland has completed many studies on the impact of ozone upon vegetation and would be a resource for additional information.

**Q-Do trees remove ozone pollution?**

Mr. Simmons stated that it is a "double-edged sword." It depends on the age, type of tree, and other factors. A large percentage of volatile organic compounds do come from isoprenes, which are released by vegetative matter, as a natural part of their chemistry system. Recently in New York City, a study was conducted on planting trees in urban environments to help reduce the amount of ozone and the urban heat island effect.

In closing, a citizen read he thoughts on the overall air pollution problems and the related health factors and he cited some ways to address it such as: land use, better transportation systems, and the need for incentives and disincentives to address the problem.

**ADJOURNMENT**

Mr. Simon thanked those in attendance for their comments. There being no further business, the meeting adjourned at 7:35 p.m.

## Early Action Compact (EAC) Conference Call (012004)

**Date:** January 20, 2004

**Time:** 10:00 A.M. – 10:30 AM

**Attendees:**

MDE: Matthew Seybold and Michael Woodman

EPA Region 3: Todd Ellsworth

Virginia: Kirit Chaudhari and staff modelers

West Virginia: Fred Durham

UMCP: Jeff Stehr

- The purpose of the call was to determine if the EAC modeling process was still on schedule and to find out if any problems were slowing the modeling process down.
- Discussed during the call were the following:
  - Todd Ellsworth acknowledged he received the EAC modeling protocol from VA.
  - Maryland was unaware of VA submitting the EAC modeling protocol to EPA Region 3.
  - Maryland requested a copy of the EAC modeling protocol.
  - Todd thought it would be good for the modeling protocol to be from all three individual states or a joint effort.
  - Kirit seemed to be unaware that Maryland was going to be included in VA's EAC modeling effort.
  - Unsure if Maryland needs to submit its own modeling protocol or not. Need to follow up with Todd.
  - Todd wanted a robust number of modeling days for the Rate of Reduction Factors (RRF).
  - Total modeling days will include August 8 – 18, 1999 and the dates of the episode will be August 12-13, 1999.
  - VA anticipates completing the 2007 projected inventory shortly.
  - The 2007 projected inventory will be based off the 1999 inventory.
  - Kirit will be giving a presentation on the EAC modeling process on February 6, 2004 at the joint MWCOG/TAC Meeting.
  - Todd wanted to be notified of any problems encountered with the inventory.
  - A suggestion of having a possible meeting on EAC modeling in VA.
  - Todd suggested having another EAC modeling conference call in February.

understanding of what pollutants are being generated locally and what is being brought into our region. A "haze-cam" will also be utilized to provide an optical visual of air quality. There are several items that MDE is employing to take a more intensive look in the western area of Maryland.

**Q- Does the Hagerstown monitor also monitor fine particulate matter? If not, could such a monitor be placed in Washington County?**

The Hagerstown monitor is only for monitoring ozone levels. Recently a core study was performed and the problem areas were perceived to be in the urban centers. Some monitors around Baltimore will be moved out, redistributed, or disbanded, and more monitors throughout the State is being explored daily.

**Q- IF PM-2.5 is worse, is there any particular urgency by the State to implement requirements?**

MDE is waiting for the EPA to provide additional guidelines to address that issue. The Governor of Maryland recently sent a letter to EPA submitting what the MDE's recommendations were, based upon their data, as to what areas will be in non-attainment for PM-2.5.

**Q- Since Washington County is an agricultural community, is there information on the impact of air pollution problems on agricultural crops or livestock?**

The University of Maryland has completed many studies on the impact of ozone upon vegetation and would be a resource for additional information.

**Q-Do trees remove ozone pollution?**

Mr. Simmons stated that it is a "double-edged sword." It depends on the age, type of tree, and other factors. A large percentage of volatile organic compounds do come from isoprenes, which are released by vegetative matter, as a natural part of their chemistry system. Recently in New York City, a study was conducted on planting trees in urban environments to help reduce the amount of ozone and the urban heat island effect.

In closing, a citizen read his thoughts on the overall air pollution problems and the related health factors and he cited some ways to address it such as: land use, better transportation systems, and the need for incentives and disincentives to address the problem.

## **ADJOURNMENT**

Mr. Simon thanked those in attendance for their comments. There being no further business, the meeting adjourned at 7:35 p.m.



# WASHINGTON COUNTY



# COUNTY

MARYLAND

**February 17, 2004  
Hagerstown, Maryland**

The Commissioners participated in the State of the County forum sponsored by the Hagerstown/Washington County Chamber of Commerce at the Sheraton Four Points Hotel at 7:30 a.m.

The regular meeting of the Board of County Commissioners of Washington County, Maryland, was called to order at a.m. by President Gregory I. Snook with the following members present: Vice President William J. Wivell and Commissioners James F. Kercheval, John C. Munson, and Doris J. Nipps.

## **INVOCATION AND PLEDGE OF ALLEGIANCE**

The Invocation was delivered by Commissioner Snook followed by the Pledge of Allegiance to the Flag by the full assemblage.

## **APPROVAL OF MINUTES – FEBRUARY 10, 2004**

Motion made by Commissioner Wivell, seconded by Nipps, to approve the minutes of February 10, 2004, as amended Unanimously approved.

## **INTRODUCTION OF NEW EMPLOYEES**

Dee Hawbaker, Human Resources Administrator, introduced new County employees Joel Footen (Sheriff's Department), Michelle Rupp (State's Attorney's Office), Terri Shoemaker-Kreit (Budget & Finance), and Cynthia Langwell (State's Attorney's Office). The Commissioners welcomed the new employees and wished them well in their new positions.

## **COMMISSIONERS' REPORTS AND COMMENTS**

Commissioner Kercheval reported on the Planning Commission meeting. He stated that the Planning Commission is reviewing the individual zoning requests and that their recommendations would be coming before the Commissioners final decision. The Commissioners agreed to schedule public hearings for the 37 properties in question. They directed to make a recommendation on the best way to structure the hearings. Commissioner Kercheval stated that he attend Smithsburg Volunteer Fire Company banquet and the Miss Maryland Scholarship Foundation and Parent/Child Center fundraiser. He also reported on the Economic Development Commission (EDC) meeting and informed the Commissioners that the EDC would like the Commissioners to appoint its new members in May to allow them to be included in their strategic planning meeting which is held in June.

Commissioner Wivell informed the Commissioners that he attended last week's meeting of the Local Delegation to the General Assembly regarding proposed changes to the PenMar Development Corporation legislation. He also reported the MACo Legislative and Taxation Committee meeting and provided an update on several bills that they reviewed. Commissioner Wivell stated that he, Hagerstown Council member Penny Nigh, and Robert Brennan, Assistant Secretary for Financing Programs for the Department of Business & Economic Development (DBED) met with DBED Secretary, Al Melissaratos, regarding the loss of "blue collar" jobs in Hagerstown. He stated that he attended the Smithsburg Volunteer Fire Company banquet. Commissioner Wivell reported on the strategic planning session held by the PenMar Development Corporation Board.

Commissioner Munson suggested that the former Chief of Community Rescue be nominated as the Citizen of the Month. The Commissioners agreed and asked Commissioner Munson to supply the necessary information.

Commissioner Nipps reported that the Commission for Women would be holding a ceremony on March 10 to announce winners of their essay contest. She stated that she attended the Western Maryland Consortium meeting. Commissioner Nipps informed the Commissioners that she spoke to Delegate Shank regarding the options for funding school capital projects presented by the Task Force on School Construction. She stated that he hopes to schedule a meeting with Tom Kopp, State Treasurer, who chaired the Task Force to further discuss their concerns. Commissioner Nipps indicated she feels a County representative should be included on the new Board of Education task force being formed to review

fees being charged for groups using their facilities.

Commissioner Snook reported on the meeting of the Public Safety Interoperability Governance Working Group.

#### **REPORTS FROM COUNTY STAFF**

Motion made by Commissioner Nipps, seconded by Kercheval, to promote Sandy Schulte to fill the vacant Office Manager position in the Department of Permits and Inspections. Unanimously approved.

Steve Goodrich, Interim Director of the Planning Department, stated that the Planning Commission finalized its recommendations on the individual applications for changes to the comprehensive rezoning of rural areas and review process to bring the recommendations before the Commissioners.

#### **ADOPTION OF 2004 COUNTY GOALS**

The Commissioners discussed the goals reviewed at last week's meeting.

Motion made by Commissioner Nipps, seconded by Wivell, to adopt the following goals for 2004 as modified: 1) Develop and implement a Highway Pavement Management Plan, 2) Adopt Rural Area Zoning after consideration of the Task recommendations and begin implementation of Comprehensive Plan recommendations for Urban and Town Growth, 3) Enhance e-government services by developing procedures to post appropriate documents and data on the Internet intra-net and by developing a Frequently Asked Questions (FAQs) system on the County web page, 4) Develop and implement a rewards/recognition program for County employees that is linked to a suggestion program, 5) Work with municipalities to develop policies to increase urban tax base, 6) Develop a program to utilize the runway extension, increase the tax base, and promote the advantages of the Foreign Trade Zone at the Airport, and 7) Develop a master plan to ensure adequate emergency medical services for the citizens of Washington County. Unanimously approved.

#### **CITIZEN'S PARTICIPATION**

Raymond Tylicki distributed information on alternative biofuels and stated that he would like the County to consider using them in the County Commuter buses.

#### **COUNTY ADMINISTRATOR'S COMMENTS**

Rodney Shoop, County Administrator, informed the Commissioners that additional budget workshop meetings might be scheduled to finalize the Capital Improvements Program (CIP) budget.

#### **CAPITAL IMPROVEMENT PROGRAM (CIP) FY 2005-2010 BUDGET PRESENTATION**

The Commissioners continued their review of the projects submitted for the Capital Improvements Program (CIP) for Years 2005-2010. Debra Bastian, Director of Finance, and Gary Rohrer, Director of Public Works, attended the work-

The Commissioners reviewed projects proposed for railroad crossings, bridges, and parks and recreation. The Commissioners discussed the recommendations made by the Recreation & Parks Board regarding Program Open Space (POS) projects. It was the consensus of the Commissioners to include the projects recommended which utilize POS and to adjust the schedule for the remaining projects out to the following fiscal years. They also agreed to include the project to construct restrooms at the Doubs Woods Park maintenance facility using the \$40,000 that was received from the sale of land at the park. The Commissioners discussed the request for the construction of several new buildings at the Agricultural Education Center. They asked staff to make recommendations regarding future reductions and agreed that the Ag Center needs to generate revenue to cover the operating costs of its facilities.

Mr. Rohrer discussed the repairs needed to the dam located at Devil's Backbone Park. He stated that there was a prior appropriation of \$100,000 made for the project and asked to proceed with design of the project. Mr. Rohrer informed Commissioners that the State has agreed to assist in finding grant funding for this project. It was the consensus of the Commissioners to transfer the prior appropriation funding to road repair projects.

#### **RECESS - LUNCHEON AT MUSEUM OF FINE ARTS**

The Commissioners recessed at 11:49 a.m. in order to attend a luncheon sponsored by the Board of Trustees of the Washington County Museum of Fine Arts.

**AFTERNOON SESSION**

The afternoon session was called to order at 1:27 p.m. by President Gregory I. Snook, with the following members present: Vice President William J. Wivell and Commissioners James F. Kercheval, John C. Munson, and Doris J. Nipps.

**REQUEST FROM CITY OF HAGERSTOWN - FUNDING FOR ARTS & ENTERTAINMENT AREA PARKING DECK**

The Commissioners discussed the request from the City of Hagerstown that the County match the City's grant of \$300,000 per year over the next two fiscal years to help construct a new parking deck on South Potomac Street. The deck would serve the Arts and Entertainment District as well as the new University System of Maryland Center. Commissioner Wivell stated that he would prefer to wait until the CIP budget is complete and consider alternative methods of financing the project. Commissioner Munson indicated that he was undecided at this time. Commissioners Kercheval and Nipps expressed their support for the program and asked that staff compile information on tax credit programs that are used in other jurisdictions.

Motion made by Commissioner Kercheval, seconded by Nipps, to support the City of Hagerstown's request for County funding of \$300,000 in FY 2005 and \$300,000 in FY 2006 for construction of a new parking deck on South Potomac Street with the financing method to be determined at a later date. Motion carried with Commissioner Kercheval, Nipps, and voting "AYE" and Commissioners Wivell and Munson voting "NO."

**FINANCING OPTIONS AVAILABLE FOR EXTENSION OF RUNWAY 9-27**

Debra Bastian, Director of Finance, and Lester Guthorn, Financial Advisor, met with the Commissioners to review and discuss financing options available for the extension of Runway 9-27.

Mr. Guthorn and Ms. Bastian outlined the following scenarios for their consideration: 1) One - eight year bonds; 2) Two - ten year bonds; 3) Three - twenty year bonds; 4) variable rate issue; and 5) grant anticipation notes. Ms. Bastian explained the scenario 1 (8-year bonds) would provide the lowest cost of financing, but would also have the most risk. Scenario 2 (10-year bonds) would provide for a small amount of flexibility but would cause the County additional interest costs. Scenario 3 (20-year bonds) would hold the highest cost for the County but would provide the most flexibility.

Ms. Bastian indicated that they had until the second quarter of 2005 to review the information and determine which option is most appropriate in meeting the financing requirements of the project. She stated that the project would require additional financing of \$18,845,000 to fund the timing difference. Ms. Bastian reviewed a graph outlining debt service costs for various bond fund options. The meeting was opened for questions from the Commissioners.

**PROPOSAL - ADEQUATE PUBLIC FACILITIES ORDINANCE (APFO) TRANSITION POLICY**

Steve Goodrich, Interim Planning Director, met with the Commissioners to present a policy for their consideration regarding payment of the APFO school contribution. Mr. Goodrich stated that the proposal would permit payment of the contribution at some time other than before subdivision approval. The policy would apply only to minor subdivisions applications (four or fewer) that were submitted to the Planning Department but not approved before January 1, 2004. He recommended they be given the option to make the APFO payment at the building permit application stage. Angela Smith, Deputy Chief of Permits & Inspections, outlined the process that would be used by the Permits Department. The meeting was then opened for discussion and questions.

Motion made by Commissioner Munson, seconded by Nipps, to adopt a transition policy for the APFO fee as outlined: permit payment of the contribution at the building permit application stage for minor subdivisions of five lots or fewer. Unanimously approved.

**EARLY ACTION COMPACT TO ATTAIN EIGHT-HOUR OZONE STANDARD**

Mr. Goodrich and Jill Baker, Planner, introduced Howard Simons and Mike Nixon from the Maryland Department of Transportation, Jim Frazier from Baker Consultants, and Brian Huff from the Maryland Department of the Environment. The group appeared before the Commissioners to present control measures to attain new 8-hour Ozone Standards.

Mr. Simons reviewed the list of measures that are currently in place in Washington County or which the County has agreed to institute in order to reach attainment status by 2007. He then reviewed the list of control measures that the County would implement if attainment is not reached by 2007. Mr. Goodrich stated that the selected control measures were chosen on the most effective measures that had little fiscal impact to the County. The measures will be presented at public hearings on February 25 and, if approved, recommendations would be made to the Board by early March. The adopted recommendations would then be incorporated into the Early Action Plan that will be submitted to the EPA by March 31.

2004. The staff stated that they hope to present the recommendations to the Commissioners in early March for their consideration.

#### **BID AWARD – CONSTRUCTION/BUILDING INSPECTION SERVICES**

Motion made by Commissioner Munson, seconded by Nipps, to award the contract for construction/building inspectic services to Development Facilitators, Inc., which submitted the lowest responsive, responsible proposal in the amour \$60,750 and the hourly unit price for each class of inspector. This is a one-year contract with four consecutive one-ye renewals. Unanimously approved.

#### **RECESS**

The Commissioners recessed at 3:52 p.m.

#### **JOINT MEETING WITH CITY OF HAGERSTOWN**

The Commissioners met with Mayor William Breichner and City Council members Linn Hendershot, Kristin Aleshire, Metzner, Penny Nigh, and Carol Moller at City Hall at 4:00 p.m.

#### **Tax Setoff – City of Hagerstown**

Commissioner Snook stated that, pursuant to Section 6-306 of the Tax-Property Article of the Annotated Code of Ma the Commissioners are required to meet with each municipality annually to discuss the tax setoff program. He then reviewed the calculations made for the services included in the program - parks, highways, and police. Commissione Snook stated that, for fiscal year 2004, the City is estimated to receive \$1,009,408. He indicated that the Joint Tax Se Committee meetings resumed meeting to discuss revising the formula. Once it is finalized, the recommendations wot brought before both bodies for approval.

Commissioner Snook reminded the Mayor and Council that City employees are invited to utilize the safety programs by the County. He stated that the City might also want to piggyback onto the County's overlay contract.

Commissioner Snook informed the Mayor and Council that the County had approved funding for construction of the Entertainment District parking deck. He stated that the County would also like to work with them to develop incentive the downtown area.

Council member Aleshire suggested that appropriate City and County staff meet to address the State shortfall in High User Revenues and to develop a response to the Governor's initiative to supplement the loss of funding.

#### **ADJOURNMENT**

Motion made by Commissioner Wivell, seconded by Nipps, to adjourn at 4:30 p.m. Unanimously approved.

County Administrator

County Attorney

\_\_\_\_\_, County Clerk

[Back to the Minutes Table](#)  
[Back to the Washington County Home Page](#)

Document Modified:  
 02/25/2004 15:15:51

[Home](#) | [Alphabetical Directory](#) | [County Government](#) | [About Washington County](#) | [About Our Towns and C](#)






**WASHINGTON COUNTY DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT**

Washington County Administrative Annex  
80 West Baltimore Street  
Hagerstown, Maryland 21740-8003  
Telephone: 240-313-2430  
FAX: 240-313-2431  
Deaf and Hard of Hearing call 7-1-1 for Maryland Relay

**MEMO TO:** *Potential Interested Parties*

**FROM:** *Stephen T. Goodrich, Interim Planning Director* 

**DATE:** *December 22, 2003*

**SUBJECT:** *Early Action Compact Update - Stakeholders Meeting*

---

*Please be advised a stakeholders meeting will be held on Wednesday, January 14, 2004 at 6:00 p.m. to discuss and obtain public input on the proposed Washington County Early Action Compact program in compliance with the EPA Air Quality Standards. The meeting will be held in the conference room of the Washington County Administrative Annex, 80 West Baltimore Street, Hagerstown, Maryland.*

*If you have any questions or need directions, please contact the Washington County Department of Planning and Community Development at (240) 313-2430.*

STG/sac



**INVITATIONS TO THE PUBLIC MEETING  
SENT TO THE FOLLOWING:**

- MUNICIPALITIES (see attached listing)
  
- CITY OF HAGERSTOWN
  
- CHAMBER OF COMMERCE  
111 W. Washington Street  
Hagerstown, MD 21740
  
- GREATER HAGERSTOWN COMMITTEE, INC.  
5 Public Square  
Hagerstown, MD 21740 Attn: Art Callaham
  
- ECONOMIC DEVELOPMENT COMMISSION – Tim Troxell, Director
  
- JIM LAIRD  
Citizens for the Protection of Wash. Co.  
1903 Maplewood Drive  
Hagerstown, MD 21740

Washington County  
Municipal Corporations

**BOONSBORO** (432-5141)

Town Hall  
21 North Main Street  
Boonsboro, MD 21713

Charles F. "Skip" Kauffman, MAYOR

Howard Long, Asst. Mayor  
Richard E. Hawkins, Sr.  
Gene Smith  
Richard Gross  
Ray Grove  
Kevin Chambers

**CLEAR SPRING** (842-2252)

Town Hall  
P. O. Box 104  
Clear Spring, MD 21722

Paul D. Hose, Jr., MAYOR

Julianna Albowicz, Vice Mayor  
Gary L. Grove  
Terry Baker  
Mason B. Munday

**FUNKSTOWN** (791-0948)

Town Hall  
P. O. Box 235  
Funkstown, MD 21734

Robert L. Kline, MAYOR

Paul N. Crampton, Jr., Asst. Mayor  
Sharon Chirgott  
Kim Ramer  
Robert Rodgers, Jr.  
Richard Nigh  
John Phillips

**HAGERSTOWN** (790-3200)

City Hall  
One East Franklin Street  
Hagerstown, MD 21740

William M. Breichner, MAYOR

Kristin B. Aleshire  
N. Linn Hendershot  
Lewis C. Metzner  
Carol N. Moller  
Penny May Nigh

**HANCOCK** (678-5622)

Town Hall  
126 West High Street  
Hancock, MD 21750

Daniel Murphy, MAYOR

Randy Pittman  
David B. Smith  
W. Gregory Yost  
Darwin Mills

**KEEDYSVILLE** (432-5795)

Town Hall  
P. O. Box 359  
Keedysville, MD 21756

Lee Brandenburg., MAYOR

Matt Hull, Asst. Mayor  
Jackie Stranathan  
Richard Walton  
Barry Levey



**SHARPSBURG** (432-4428)

Town Hall  
P.O. Box 368  
Sharpsburg, MD 21782

Sidney Gale, MAYOR  
Hal Spielman, Vice Mayor  
J. W. Eichelberger  
Russell Weaver  
Patti Hammond  
Ralph Hammond  
Marjorie Jamison

**SMITHSBURG** (824-7234)

Town Hall  
P. O. Box 237  
Smithsburg, MD 21783

Mildred "Mickey" Myers, MAYOR

Ralph Regan  
James LaFemina  
Elizabeth "Peachy" Mann  
Jerome Martin  
Jake Johnson

**WILLIAMSPORT** (223-7711)

Town Hall  
P. O. Box 307  
Williamsport, MD 21795

John W. Slayman, MAYOR  
Timothy Ammons  
Walter W. Tracy, Asst. Mayor  
James McCleaf.  
Gloria Bitner  
James C. Kalbfleisch  
Roxanne Long

**WASHINGTON COUNTY - BOARD  
OF COUNTY COMMISSIONERS**

County Administration Building  
100 West Washington Street  
Hagerstown, MD 21740  
(301) 791-3090

Gregory I. Snook  
William J. Wivel  
James F. Kercheval  
Doris J. Nipps  
John C. Munson



**WASHINGTON COUNTY DEPARTMENT OF  
PLANNING AND COMMUNITY DEVELOPMENT**

Washington County Administrative Annex  
80 West Baltimore Street  
Hagerstown, Maryland 21740-6003  
Telephone: 240-313-2430  
FAX: 240-313-2431  
Deaf and Hard of Hearing call 7-1-1 for Maryland Relay

**MEMO TO:** *Potential Interested Parties*

**FROM:** *Robert C. Arch, Planning Director* **RCA**

**DATE:** *April 25, 2003*

**SUBJECT:** *Early Action Compact Public Meeting*

---

*Please be advised a public meeting will be held on May 8, 2003 at 6:00 p.m. to discuss EPA Air Quality Standards and the Washington County Early Action Compact program. The meeting will be held in the Washington County Administrative Annex Conference Room, 80 West Baltimore Street, Hagerstown, Maryland.*

*If you have any questions or need directions, please contact the Washington County Department of Planning and Community Development at (240) 313-2430.*

RCA/sac

INVITATIONS TO PUBLIC MEETING SENT TO THE FOLLOWING:

- MUNICIPALITIES (see attached listing)
- CITY OF HAGERSTOWN (" )
- CHAMBER OF COMMERCE  
111 W. Washington Street  
Hagerstown, MD 21740
- GREATER HAGERSTOWN COMMITTEE, INC.  
5 Public Square  
Hagerstown, MD 21740 Attn: Art Callahan
- ECONOMIC DEVELOPMENT COMMISSION - Tim Troxell, Director
- JIM LAIRD  
Citizens for the Protection of Wash. Co.  
1903 Maplewood Drive  
Hagerstown, MD 21740

Municipal Corporations

**BOONSBORO** (432-5141)

Town Hall  
21 North Main Street  
Boonsboro, MD 21713

Charles F. "Skip" Kauffman, MAYOR

Howard Long, Asst. Mayor  
Richard E. Hawkins, Sr.  
Gene Smith  
Richard Gross  
Ray Grove  
Kevin Chambers

**CLEAR SPRING** (842-2252)

Town Hall  
P. O. Box 104  
Clear Spring, MD 21722

Paul D. Hose, Jr., MAYOR

Julianna Albowicz, Vice Mayor  
Gary L. Grove  
Terry Baker  
Mason B. Munday

**FUNKSTOWN** (791-0948)

Town Hall  
P. O. Box 235  
Funkstown, MD 21734

Robert L. Kline, MAYOR

Paul N. Crampton, Jr., Asst. Mayor  
Sharon Chirgott  
Kim Ramer  
Robert Rodgers, Jr.  
Richard Nigh  
John Phillips

**HAGERSTOWN** (790-3200)

City Hall  
One East Franklin Street  
Hagerstown, MD 21740

William M. Breichner, MAYOR

Kristin B. Aleshire  
N. Linn Hendershot  
Lewis C. Metzner  
Carol N. Moller  
Penny May Nigh

**HANCOCK** (678-5622)

Town Hall  
128 West High Street  
Hancock, MD 21750

Daniel Murphy, MAYOR

Randy Pittman  
David B. Smith  
W. Gregory Yost  
Darwin Mills

**KEEDYSVILLE** (432-5795)

Town Hall  
P. O. Box 359  
Keedysville, MD 21756

Lee Brandenburg, MAYOR

Matt Hull, Asst. Mayor  
Jackie Stranathan  
Richard Walton  
Barry Levey

**SHARPSBURG** (432-4428)

Town Hall  
P.O. Box 368  
Sharpsburg, MD 21782

Sidney Gale, MAYOR  
Hal Spielman, Vice Mayor  
J. W. Eichelberger  
Russell Weaver  
Patti Hammond  
Ralph Hammond  
Marjorie Jamison

**SMITHSBURG** (824-7234)

Town Hall  
P. O. Box 237  
Smithsburg, MD 21783

Mildred "Mickey" Myers, MAYOR

Ralph Regan  
James LaFemina  
Elizabeth "Peachy" Mann  
Jerome Martin  
Jake Johnson

**WILLIAMSPORT** (223-7711)

Town Hall  
P. O. Box 307  
Williamsport, MD 21795

John W. Slayman, MAYOR  
Timothy Ammons  
Walter W. Tracy, Asst. Mayor  
James McCleaf.  
Gloria Bitner  
James C. Kalbfleisch  
Roxanne Long

**WASHINGTON COUNTY - BOARD  
OF COUNTY COMMISSIONERS**

County Administration Building  
100 West Washington Street  
Hagerstown, MD 21740  
(301) 791-3090

Gregory I. Snook, President  
Paul L. Swartz, Vice President  
Bertrand L. Iseminger  
John L. Schnebly  
William J. Wivell

5/15/02



**WASHINGTON COUNTY DEPARTMENT OF  
PLANNING AND COMMUNITY DEVELOPMENT**

Washington County Administrative Annex  
80 West Baltimore Street  
Hagerstown, Maryland 21740-8003  
Telephone: 240-313-2430  
FAX: 240-313-2431  
Deaf and Hard of Hearing call 7-1-1 for Maryland Relay

**A G E N D A**

**WASHINGTON COUNTY DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT**

**EARLY ACTION COMPACT PUBLIC MEETING**

*Washington County Administrative Annex Conference Room*

*80 West Baltimore Street, Hagerstown, Maryland*

*May 8, 2003 at 6:00 p.m.*

- I. Opening Comments - County**
- II. Presentation - MDE**
- III. Public Comment**
- IV. Adjournment**



**UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
REGION III  
1650 Arch Street  
Philadelphia, Pennsylvania 19103-2029**

NOV 3 2004

The Honorable Kendi P. Philbrick  
Secretary  
Maryland Department of the Environment  
1800 Washington Boulevard  
Baltimore, MD 21230

Dear Secretary Philbrick:

The purpose of this letter is to acknowledge the U.S. Environmental Protection Agency's (EPA) receipt of Maryland's milestone submittals and semiannual reports as required under the Early Action Compact agreement between Washington County, Maryland, the Maryland Department of Environmental Protection (MDE), and EPA, dated December 31, 2002.

EPA acknowledges receipt of Maryland's June 16, 2003, and March 31, 2004 milestone submittals, as well as the June 30, 2003, December 31, 2003, and June 30, 2004 semi-annual progress reports. The next milestone due will be the attainment demonstration State Implementation Plan which is due no later than December 31, 2004.

EPA stands ready to assist the states and local areas in the development of the early action plan. If you have any questions, please contact me or have your staff contact Air Quality Planning Branch, at 215-814-2034.

Sincerely,

A handwritten signature in black ink, appearing to read "Judith M. Katz".

Judith M. Katz, Director  
Air Protection Division

cc: Thomas Snyder, Air Director, MDE  
Tad Auburn, MDE



**Subject:** Early Action Compact for Washington County, Maryland. **Time:** 10AM

**Date:** 09/14/2004 **Place:** BAKER

**Attendees:**

<b>Howard Simons</b>	<b>MDOT</b>
<b>Mike Nixon</b>	<b>MDOT</b>
<b>Randy Mosier</b>	<b>MDE</b>
<b>Beverly Goll Yekeson</b>	<b>MDE</b>
<b>Jill Baker</b>	<b>Washington County</b>
<b>Jim Frazier</b>	<b>Baker</b>
<b>Raj Paradkar</b>	<b>Baker</b>

**Agenda:**

1. Review of SIP Timeline/Critical Dates
2. Overview of SIP Draft
3. VA Modeling Efforts
4. Status of Incorporating CAP and AQAD in Washington County
5. Next steps

**Minutes:**

1. December 31<sup>st</sup>, 2004 is EPA's deadline for submitting the Washington County EAP SIP as well as the semi-annual progress report for the Early Action Compact. MDE will finalize the SIP submittal as per the timeline drafted during the meeting and Washington County will prepare the progress report to include all events and meetings since the June progress report.
2. Timeline: Table 1 below lists the dates along with the tasks scheduled.
3. Washington County will perform the following tasks:
  - a. Set up hearing date (scheduled Nov 17<sup>th</sup>).
  - b. Reserve hearing room and send MDE the name of the room.
  - c. Send MDE court reporter's name.
  - d. Send MDE list of newspapers and contacts.
  - e. Send MDE contact information of the surrounding MPOs.
  - f. Send MDE the name of a contact person at the Health Department.
  - g. Confirm Oct. 12 meeting with County Commissioner.
4. The data required for the final SIP submittal and the responsible agency is listed below:
  - a. Final report of SIP submittal (MDE)
  - b. Appendices with detailed technical analysis for all control measures listed (BAKER)
  - c. Minutes of all EAC meetings (BAKER)
  - d. Copy of the March EAP submittal (BAKER)
  - e. Correspondences with EPA (MDE)
  - f. Original EAC protocols, guidance and memos received from EPA (MDE)
  - g. Original 8hr SIP notices from EPA (MDE)
  - h. Modeling from VA (MDE)
  - i. Supplemental modeling report (MDE)
  - j. Transport paper from UMD/PennState (MDE)



<b>Traffic Flow Improvements</b>			
Signal System Enhancements:	1) SHA 2) SHA	1) Summer '03 2) FY '04	
1) US-40: Cleveland Ave. to Edgewood Rd. 2) MD-65: Doub Way to Henry Douglas Dr.			
Incident Management/Intelligent Transportation Systems:	1) MDOT - CHART 2) MDOT - CHART	1) On-going 2) By 2007	
1) Highway Advisory Radio (3 locations) 2) CCTV (2 locations) & Dynamic Message Signs (1 location)			
<b>State Control Measures</b>			
Vehicle Emissions Inspection Program (VEIP)	MDE & MDOT	On-going	
<b>Federal Control Measures</b>			
NLEV	MDOT	On-going	
Tier II	MDOT	On-going	
HDE Standard	MDOT	By 2007	
<b>Vehicle Acquisitions</b>			
On-Road Vehicle Replacements	1) SHA 2) SHA 3) SHA	1) Two by 2005 & Five by 2007 2) a) By 2003; b) Two by 2004; Three by 2005; Three by 2006 & Four by 2007. 3) Three by 2003 & Three by 2004.	
1) Fleet Replacement (7 vehicles)			
2) Transit fleet replacement (Bus replacement). a) Turning Point: one replacement. b) County Commuter: 12 scheduled replacement.			
3) Transit engine re-built (Installation of Emissions Reduction Devices on Engine Re-build - 6 engine re-builds).			

### AREA SOURCES

OTC Programs				
1) Consumer Products (CP)	1) MDE	1) On-going		
2) Architectural and Industrial Maintenance (AIM)	2) MDE	2) On-going		
3) Portable Fuel Containers (PFC)	3) MDE	3) On-going		
Low Emissions Paint (Yellow & White Paint for Road markings)	MDOT - SHA	On-going		

### OFF-ROAD SOURCES

Off-Road Vehicle Replacements	Washington Co.	Two in 2002 and One in 2004		
Phase I & II engine standards	Federal rule	1997 & 2002		
Engine standards for diesel powered engines	Federal rule	2002		
Engine standards for gasoline powered marine engines	Federal rule	1998		
Engine standards for large gasoline-powered engines	Federal rule	2000		
Engine standards for locomotive engines	Federal rule	2001 to 2005		

### STATIONARY SOURCES

RACT/RACM Controls. Washington County sources subject to RACT: - Amcor/Stevens, Fil-Tec, Fleetwood, Engineered Polymer, Mack Trucks, Inc., Pheonix Color - Tandy Drive, R. Paul Smith/Allegheny Energy, Rayloc, Rust Oleum, St. Lawrence Cement, Xerxes Corporation, Garden State Tanning.	MDE	On-going		
NOx SIP Call	Federal rule & State regulation	2004		

**Subject:** Early Action Compact for Washington County, Maryland. **Time:** 10AM  
**Date:** 01/21/04 **Place:** BAKER

**Attendees:** **Howard Simons** MDOT  
**Mike Nixon** MDOT  
**Randy Moiser** MDE  
**Jill Baker** Washington County  
**Jim Frazier** Baker  
**Raj Paradkar** Baker

The agenda of the meeting was to discuss the outcome of the public meeting held 14<sup>th</sup> of December, to discuss the updates received from EPA regarding the December 31<sup>st</sup> submittal, to update the schedule for the next few weeks and to review the selected control measures and draft an action plan for the EAC. The following are the minutes of the meeting:

1. MDE's talked with EPA (Christine Fernandez) suggests that Kent and Queen Annes' are no longer eligible for EAC participation. That leaves Washington County as the only county under the 8-hour standard still participating under the EAC process in MD.
2. The 2002 Baseline Inventory data is due on May 2004. MDOT needs to decide the source for VMT required for creating the baseline inventory. MDOT will schedule a meeting between Joe Finkle to figure out what to do with Washington County's inventory as well as all other counties without models.
3. Most Recent Public Meeting for the EAC was held on January 14, 2004:
  - a. Not much outcome.
  - b. One attendee at the public meeting.
4. EPA updates:
  - a. From MDE's talks with Christine Fernandez (EPA) it seems that they would like to see an RFG or low RVP program in the submittal. The group recommended that it could be included as a contingency measure. Washington County is already operating at low RVP, but it would require a state regulation to take credit for it.
5. Schedule: An updated schedule is listed in Table 1 below.
6. Projects: Break down the list into 3 tables, Action Plan Control Measures (Table 2), Contingency Control Measures (Table 3) and Other Considered Control Measures (Table 4).
7. Data required by Baker to complete the analysis for the Action Plan Control Measures is included at the end of the document under the Data Request segment.
8. MDE will talk to Virginia regarding the UAM modeling required for the final report.

**Table 1: Updated Schedule and Milestones**

<b>Status</b>	<b>Schedule</b>	<b>Action</b>
√	Aug 28 <sup>th</sup>	Control Measures Selection (non-constrained)
√	Sept 30 <sup>th</sup>	Deadline for data collection.
√	Oct 14 <sup>th</sup>	Control Measures Evaluation
√	Nov 18 <sup>th</sup>	Control Measures Selection based on initial evaluation/screening.
√	Dec 16 <sup>th</sup>	County Staff presentation (Greg Snook)
√	Dec 31 <sup>st</sup>	Progress Report submittal to the EPA.
√	Jan 14 <sup>th</sup>	Stakeholders meeting/Public Meeting for potential control measures
	Jan 31 <sup>st</sup>	EPA's Preliminary Submittal of Control Measures Selected – deadline Jan 31 <sup>st</sup> 2004.
	Feb 3 <sup>rd</sup>	County Commissioner/MPO presentation workshop
	Feb 18 <sup>th</sup>	Public Meeting/Comments
	March 16 <sup>th</sup>	County Commissioner Approval Meeting
	March 31 <sup>st</sup>	EPA's Final Submittal of Control Measures Selected for implementation – deadline March 31 <sup>st</sup> 2004.

Table 2: List of Control Measures selected for Action Plan

SOURCE CATEGORY	Control Measure	Description / Comments	Responsible Agency	Implementation Date	Cost	Emission Benefits	
						VOC kg/day	NOx kg/day
<b>HIGHWAY</b> <i>VMT and Trip Reduction Measures</i>	Ride-matching/Commuter Connections	Incentives and support for Car and Vanpool Programs: 30 commuters from Washington County	MWCOG & MTA	On-going	No cost to county.	-0.33	-0.31
	Transit Programs	1.- County Commuter bus services (9 routes)	Washington Co.	On-going	No setup costs. Cost to County =	1) -5.30	-4.19
		2.- Turning Point transit services.	Washington Co.	On-going	Partially funded by MTA.	2) -0.43	-0.41
		3.- Commuter bus service from Hagerstown to Shady Grove Metro Station.	Washington Co.	On-going		3) -1.65	-1.75
	Park and Ride Lots and Improvements	Existing PNR lots in the county (8 PNR lots)	MDOT	On-going	No cost to county.	-1.77	-1.80
	Telework/Telecommuting (Incentives/support for telecommuting)	1. Telework center in Hagerstown (32 workspaces)	State/Fed Gov.	On-going	No cost to county.	1) -0.19	-0.22
		2. Telecommuting Outreach Program (home-based teleworkers)	MWCOG	On-going	No cost to county.	2) -2.87	-3.12
	Public Education Efforts - Outreach program	Expand existing programs administered by MDE to include Washington County (Institute ozone awareness and energy/resource conservation programs for public, employers, school students, community groups, etc).	MDE & Washington Co.	By July 2005	Low cost to county (cost to update existing website).	---	---
	E-government / E-commerce Enhancements	Trips reduced or eliminated by using on-line services from MVA and Washington County's website. Washington County to implement a Call-In service to assist permits and inspections.	Washington Co. (MVA)	Website: ongoing. Call-In: Dec 2005	Website: no setup costs. Call-In: funds already committed by county.	-1.59	-0.31

New Jobs Tax Credit Incentives	Tax credit to eligible companies that expand or relocate operations within Washington Co. (Reduction in work trip length by employees included in this program).	Washington Co.	On-going	No setup costs.	-1.59	-1.85
Growth Management Program	Hopewell Valley Promotion - policies that integrate transportation and land use decisions.	Washington Co.	On-going	No setup costs.	-13.24	-15.42
<i>Traffic Flow Improvements</i>						
Intersection Improvements	SHA memo - 3 Projects (Dedicated turn lanes, Roundabouts, Upgrades to shoulders and singal modifications)			Awaiting Data.	---	---
Interchanges	SHA memo - 1 Project (Safety Improvements and extension)		By 2007	Awaiting Data.	---	---
Signal System Enhancements	SHA memo - 3 programs 1) US 40 Cleveland Ave. to Edgewood Rd. 2) MD 65 Doub Way to Henry Douglas Dr. 3) Hagerstown City - 56 Intersections re-optimized	1) SHA 2) SHA 3) SHA	1) Summer '03 2) FY '04 3) FY '04	1) No costs to county 2) No costs to county 3) Awaiting Data	-6.00 -4.22 ---	-1.81 -1.27 ---
Incident Management/ITS	Ongoing and planned Incident Management CHART programs. 1) Highway Advisory Radio at 3 locations in Washington Co. 2) CCTV (2 locations) and Dynamic Message Signs (1 location)	1) MDOT - CHART 2) MDOT - CHART	1) On-going 2) By 2007	1) No costs to county 2) No costs to county	-17.59 -19.86	-7.99 -8.97
<i>Federal Control Measures</i>						
NLEV	NLEV - MD opted in 1999	MDOT	On-going	No costs to county	-81.65	-99.79
Tier II	Phase in 2004; vehicles and gasoline	MDOT	On-going	No costs to county	-780.18	-2821.35
HDE Standard	2004 heavy duty engine standard	MDOT	By 2007	No costs to county	0.00	-172.37
<i>State Control Measures (OTR Programs)</i>						
IM programs (OBD, IM240)	MD VEIP (OBD II, IM240)	MDE & MDOT	On-going	No costs to county	-480.81	-562.46

<i>Vehicle Acquisitions</i>									
On-Road Vehicle Replacements	1) Fleet Replacement (SHA memo -- 7 vehicles)	1) SHA		1) Two by 2005 & Five by 2007	1) No costs to county	(1)	-0.09	-0.09	
	2) Transit fleet replacement (Bus replacement).	2) SHA		2) a) By 2003	2) Awaiting data.	2)	-3.96	-31.07	
	a) Turning Point: one replacement. b) County Commuter: 12 scheduled replacement.	3) SHA		b) Two by 2004; Three by 2005; Three by 2006 & Four by 2007.	3) Awaiting data.	3)	-1.49	0.00	
Off-Road Vehicle Replacements	3) Transit engine re-built (Installation of Emissions Reduction Devices on Engine Re-build). County Commuter: 6 engine re-builds. Landfill vehicle replacement			3) Three by 2003 & Three by 2004.					
		Washington Co.		Two in 2002 and One in 2004	Awaiting data.		---	---	
<b>AREA SOURCES</b>									
OTC Programs	1. Consumer Products (CP) 2. Architectural and Industrial Maintenance (AIM) 3. Portable Fuel Containers (PFC)								
Low Emissions Paint									
<b>STATIONARY SOURCES</b>									
RACT/RACM Controls	See MDE Inventory of Permitted and Non-permitted Sites.	MDE							
					Awaiting data.		---	---	

**TOTAL EMISSION BENEFITS (kg/day): -1823.97 -3736.55**

**TOTAL EMISSION BENEFITS (Tons/day): -2.01 -4.12**

Table 3: Control Measures Selected for Contingency

SOURCE CATEGORY		Description / Comments	Responsible Agency	Implementation Date	Cost	Emission Benefits	
Control Measure	VOC kg/day					NOx kg/day	
<b>HIGHWAY</b>							
<i>VMT and Trip Reduction Measures</i>							
	Flexitime / Alternative Work Schedules	Government MOU for CWV/AWS. (Employer voluntary adjustment of work schedules and/or credit for employer plans to adjust work schedules to reduce peak travel.)	State/Federal Gov.	---	No cost to county.		
<b>State Control Measures (OTR Programs)</b>							
	Low RVP	Mandate use of low RVP fuel in county.	MDOT	---	No cost to county.	-671.32	-45.36
<b>Fleet Operations</b>							
	Diesel vehicle emission control	Voluntary outreach programs to promote diesel vehicle idling restriction. - Vehicle Idling Policies/Restrictions- (HDDV) - Restrictions on fleet and location of idling. - Delivery times outside peak travel time periods. - Refueling in evening hours.					
<b>AREA SOURCES</b>							
	Gas can replacement	Previous programs in Baltimore/D.C.	MDE				

TOTAL EMISSION BENEFITS (kg/day): -671.32 -45.36

TOTAL EMISSION BENEFITS (Tons/day): -0.74 -0.05



Table 4: Other Control Measures Considered

SOURCE CATEGORY	Control Measure/ Description	Description / Comments	Status	Emission Benefits	
				VOC kg/day	NOx kg/day
<b>HIGHWAY</b>					
<i>VMT and Trip Reduction Measures</i>					
	Busing/rail/transit incentive programs offered to employees by employers. (Use in combine with public transit/ infrastructure measure).	Propose Free Code Red ride on the transit service.	No		
	Transit Service Expansions (geographic, service frequency, other). Public transit infrastructure	Ask MTA. Initial expectation – not likely.	No		
	1. Voluntary Clean Air Programs	1. Clean Air Partners/Ozone Action Days. Voluntary programs.			
	2. Public Education Efforts-(Institute ozone awareness and energy/ resource conservation programs for public, employers, school students, community groups, etc)	2. Stage 2. Outreach program. Expand existing programs to Wash Co – MDE Programs.			
	Transit Oriented Development	No transit advantages in region	No		
	Land Use Planning Programs-	Existing maps.			
	Programs to encourage land use alternatives.	Priority funding areas maps and protected lands map received.			
<i>Speed, Flow, and Delay Improvements</i>					
	Carpool Lots	SHA memo – 2 programs identified (possible but with budget constraints)	No		
	Bike/ Pedestrian Facilities-	No new programs – SHA Memo.	No programs		
	Incentives for bicycle and pedestrian to work – routes, construction, facilities. Bike paths/ walkways.				
<i>Federal Control Measures</i>					
	Alternative Fuels for Fleet Vehicles-	Check to see if there are any stations for fueling in the county.	No stations in Washington County.		
	Use of CNG, LNG, LPG, biodiesel, electric, methane, etc.				

<b>State Control Measures (OTR Programs)</b>				
Expansion of Reformulated Gasoline to Washington County	Washington County does not have a RFG.			
Stage II Controls	Credit if already implemented.			
<b>Vehicle Acquisitions</b>				
ULEV and SULEV Vehicles as Replacements for Existing Standard Vehicles or Fleet Expansions	Tied in with Fleet replacement.			
Accelerated Fleet Replacement Cycles	1. Check with Wash Co Gov for any fleet replacement programs. 2. Check MTA for transit fleet replacement			
<b>Fleet Operations</b>				
Specify Vendor Delivery Hours in Contracts- Scheduling deliveries away from peak ozone formation time periods.	No programs			
Shaded Parking Areas- Reduces A/C use and cool-down idle times.	No programs			
Maximize Vehicle Occupancy / Minimize Vehicles at Worksites	No programs			
Reduce Fuel Consumption by X%	No programs			
<b>Other</b>				
Vehicle Scrappage / Exchange	No funding.			
Vehicle Emissions Repair Assistance	Gas cap replacement.		Program ends before 2005	
Opacity Regulation	Current test study programs in MD.		Test program	
<b>OTHER MOBILE SOURCE (Off-Road)</b>				
Limits on Use of Construction Activities- Restrictions on days, hours, OAP, etc.	Percentage of Construction Activities taking place during off-peak hours (night time)			
Fuels- Programs to promote the use of lower polluting fuels for off road mobile equipment. These programs can be voluntary, mandatory, or incentive-based.	Impacts of new diesel rules on off-road model.			
Engine Retrofits-	Impacts diesel retrofits on off-road model.			

Replacement or reworking of older higher emitting engines with newer lower emitting parts.					
Vehicle Replacement-					
Replacement of older higher emitting vehicles with newer lower emitting vehicles.			Impacts of low emission vehicles on off-road model.		
Locomotive Engine Replacement			Impacts of train engine replacement on off-road model.		
Airport Landside Vehicle Programs-			Currently there is an Airport Expansion Plan for the Hagerstown Region Airport (Richard A. Henson Field Runway 9-27 Improvement Program). Proposed completion date is December 31, 2007.		
Required use of improved technologies, fuels, and overall usage strategies.			No vehicles purchases.		
Vehicle Programs for Other Installations-					
Required use of improved technologies, fuels, and overall usage strategies.					
<b>AREA SOURCES</b>					
Landside Conditioned Air / Idling Restrictions-					
Use of on-board auxiliary power units or ground power units in lieu of running aircraft engines.			Check along with Airport Expansion Plan.	Current Airport Expansion Plan does not address this control measure.	
Fuels-					
Voluntary, mandatory, or incentive-based use of lower polluting fuels for stationary equipment such as water and fuel pumps, generators, etc.			Non-road models for fuels.		
Reforestation			Dept of Agricultural Programs.		
<b>STATIONARY SOURCES</b>					
NOx and/or VOC Reductions by Specific Permitted and Un-permitted Sources-					
Voluntary or mandatory reduction programs to achieve emissions reductions greater than existing emissions reduction requirements.					
Alternative Power Use-					



**Data Request:**

Baker would like to request project information for the purpose of analysis for the projects listed in the memo dated January 21<sup>st</sup>, 2004.

**Project Information:** Project information includes a detailed project description along with any location information, utilization rates, surveys, etc. Any other information related to the projects that will help in analyzing the benefits of the project is desired. Also information related to cost of the projects is required.

**Intersection Improvement Projects: (Mike)**

1. US 40 at MD 63, geometric improvements (add left turn lanes on all legs of intersection). Under construction., estimate complete Fall '03
2. MD 66 at Mr. Aetna Road roundabout
3. MD 65 at MD 68, provide left turn lanes, upgrade shoulders and signal modification

**Interchanges: (Mike)**

1. I-70 at I-81, safety improvements and extension of I-70 WB to I-81 WB to I-81 NB ramp to Halfway Boulevard – interim I-81 imprv. Being developed that could be implemented by '07.

**Signal System Enhancements: (Mike)**

1. Hagerstown – 56 intersections throughout the city to be re-optimized by FY04

**RACT/RACM Controls: (Randy)**

1. MDE Inventory of Permitted and Non-permitted Sites.

**E-Government/E-commerce Enhancements: (Jill)**

2. Details of the county's Call-In program.

**Washington County's CIP for Highway Improvements & Signal Improvements: (Jill)**

**Low Emissions Paint: (Mike/Randy)**

**Cost Information:** For the below projects we would require cost information. Any information related to setup costs, annual costs, maintenance costs etc.

**On-road Vehicle Replacements: (Mike/Jill)**

1. Transit fleet replacement (Bus replacement).
  - a. Turning Point: one replacement.
  - b. County Commuter: 12 scheduled replacement.
2. Transit engine re-built (Installation of Emissions Reduction Devices on Engine Re-build).  
County Commuter: 6 engine re-builds.

**Off-road Vehicle Replacements: (Jill)**

1. Landfill vehicle replacement.

**Subject:** Early Action Compact for Washington County, Maryland. **Time:** 10AM

**Date:** 11/18/03

**Place:** BAKER

**Attendees:**

<b>Howard Simons</b>	<b>MDOT</b>
<b>Mike Nixon</b>	<b>MDOT</b>
<b>Randy Moiser</b>	<b>MDE</b>
<b>Beverly Gollyekeson</b>	<b>MDE</b>
<b>Jim Frazier</b>	<b>Baker</b>
<b>Raj Paradkar</b>	<b>Baker</b>
<b>Vladimir Majano</b>	<b>Baker</b>

The purpose of the meeting was to discuss the progress of the Early Action Compact for Washington County and to review the draft analysis for the selected list of control measures for which data was received/collected. The following are the minutes of the meeting:

1. The new EPA coordinator for the EAC, Christina Fernandez, informed MDE that the EPA has dropped the idea of a joint county EAC submittal. The group decided that as of now, we should continue with the Washington County EAC.
2. EPA's 8-hour UAM modeling demonstration is not ready as VDEQ is still working on the formats and running the model. The model is required to complete the EAC submission. It appears that EPA will allow EAC areas to proceed wi
3. The group reviewed the results of the draft analysis done by BAKER for the selected control measures. They were broken down in 3 separate lists. The first list as shown in Table 2, consists of the control measures that have already been implemented or scheduled for implementation by CY2007 and for which credit can be taken. The second list as shown in Table 3, consists of the possible control measures that can be implemented in Washington County and those that can be recommended to the county to use for their EAC. The third list as shown in Table 4, consists of the control measures, which were considered for Washington County but were not quantified because they were either not feasible or not applicable to the region.
4. Mike Nixon is taking the lead to arrange a meeting with Greg Snook and the county staff to receive a presentation on the progress of the EAC, potential control measures, and implications if the EAC fails to show attainment. Following the meeting with the county staff, plan a stakeholders meeting following to review the recommended list of control measures. A public meeting will also be required prior to the final submittal of the EAC in March.
5. MDE will take the lead in preparing the progress report due on Dec 31<sup>st</sup> to the EPA.
6. An updated schedule is listed in Table 1 below.

**Table 1: Updated Schedule and Milestones**

<i>Status</i>	<i>Schedule</i>	<i>Action</i>
√	Aug 28 <sup>th</sup>	Control Measures Selection (non-constrained)
√	Sept 30 <sup>th</sup>	Deadline for data collection.
√	Oct 14 <sup>th</sup>	Control Measures Evaluation
√	Nov 18 <sup>th</sup>	Control Measures Selection based on initial evaluation/screening.
	ASAP	County Staff presentation (Greg Snook/Bob Arch)
	2 Weeks later.	Stakeholders meeting/Public Meeting for potential control measures
	Before Dec 15 <sup>th</sup>	County Commissioner/MPO presentation
	Dec 31 <sup>st</sup>	Progress Report submittal to the EPA.
	Mid Jan	County Commissioner Selection Meeting
	Jan 31 <sup>st</sup>	EPA's Preliminary Submittal of Control Measures Selected – deadline Jan 31 <sup>st</sup> 2004.
	Feb/March	Public Meeting/Comments
	Mid March	County Commissioner Approval Meeting
	March 31 <sup>st</sup>	EPA's Final Submittal of Control Measures Selected for implementation - deadline March 31 <sup>st</sup> 2004.

Table 2: Control Measures Implemented or Scheduled

SOURCE CATEGORY	Color Code	Description / Comments	Status	Emission Benefits	
				VOC kg/day	NOx kg/day
<b>HIGHWAY</b>					
<i>VMT and Trip Reduction Measures</i>					
Ride-matching/Commuter Connections (Car and Vanpool Programs / Incentives / Employer Participation. Incentives and support for car and vanpool and promoting alternate transport methods.)		Ride-matching: 30 commuters from Washington County (COG/MTA info for ridesharing).	1.- Used MAQONE for analysis.	-0.33	-0.31
Transit Programs (including bus pool) Incentives / Employer Participation.		1.- Received information for County Commuter bus services. 2.- Received information for Turning Point transit services. 3.- Commuter bus service from Hagerstown to Shady Grove Metro Station.	1) - Used MAQONE for analysis. 2) - Used MAQONE for analysis. 3) - Used MAQONE for analysis.	-5.30 -0.43 -1.65	-4.19 -0.41 -1.75
Busing/rail/transit incentive programs offered to employees by employers. (Use in combine with public transit/ infrastructure measure).		Existing PNR lots in the county.	1- Used MAQONE for analysis.	-1.77	-1.80
Park and Ride Lots and Improvements		1. Telework centers in Hagerstown, and Fredrick. 2. Telecommuter data.	1.- Hagerstown TC done. Awaiting Frederick TC data from COG. 2. CTPP 2000 data used. Update assumptions.	-0.19 -7.73	-0.22 -8.16
1. Telework/		Stage 1. Outreach program Expand existing programs to Wash Co – MDE Programs.		---	---
2.. Telecommuting (Incentives/support for telecommuting)				---	---
Public Education Efforts-(Institute ozone awareness and energy/ resource conservation programs for public, employers, school students, community groups, etc)				---	---
<i>Speed, Flow, and Delay Improvements</i>					
Intersection Improvements (Dedicated turn lanes, improved signalization, etc. Some may already be a part of the TIP or Plan.)		Take credit for all 3 Intersection Improvement programs in the SHA Memorandum.	Awaiting data from MDOT.	---	---



Interchanges	SHA memo – 1 program	Awaiting data from MDOT.	---	---
Signalization Improvements- Signal coordination, other.	SHA memo – 3 programs	Used MAQONE for analysis. Awaiting data for 1 program.	-10.22	-3.08
Incident Management/ITS/ETC	Ongoing Incident Management programs with CHART FY 2007 Incident Management Programs with CHART	Used MAQONE for analysis. Used MAQONE for analysis.	-17.59 ---	-7.99 ---
<i>Federal Control Measures</i>				
NLEV		Calculated with MOBILE6.	-81.65	-99.79
Tier II		Calculated with MOBILE6.	-780.18	-2821.35
HDE Standard		Calculated with MOBILE6.	0.00	-172.37
<i>State Control Measures (OTR Programs)</i>				
I/M programs (OBD, IM240)	MD OBD II Program.	Calculated with MOBILE6.	-480.81	-562.46
<i>Vehicle Acquisitions</i>				
On-Road Vehicle Replacements	1. Fleet Replacement SHA memo – 12 vehicles 2. Transit fleet replacement (Bus replacement). - Turning Point: one replacement in 2003. - County Commuter, scheduled replacement: 2004=2; 2005=3; 2006=3; and 2007=4. 3. Transit engine re-built (Installation of Emissions Reduction Devices on Engine Re-build). County Commuter: 3 engine re-built in 2003, and 3 engine re-built schedule in 2004. SHA memo	1) Used MAQONE for analysis. 2) Used MAQONE for analysis. 3) Used MAQONE for analysis.	1) -0.09 2) -3.96 3) -1.49	-0.09 -31.07 0.00
Off-Road Vehicle Replacement		Awaiting data from Mike.	---	---
<b>AREA SOURCES</b>				
OTC Programs: 1. Consumer Products (CP)		Data received from MDE.	1) -108.86	0.00

2. Architectural and Industrial Maintenance (AIM)			2)	-235.87	0.00
3. Portable Fuel Containers (PFC)			3)	-54.43	0.00
Low Emissions Paint				---	---
<b>STATIONARY SOURCES</b>					
See MDE Inventory of Permitted and Non-permitted Sites.					
			1)	---	---
			2)	---	---

**TOTAL EMISSION BENEFITS (kg/day): -1792.55 -3715.04**

**TOTAL EMISSION BENEFITS (Tons/day): -1.98 -4.10**

**Table 3: List of Possible Control Measures**

SOURCE CATEGORY	Control Measure/ Description	Color Code	Description / Comments	Status	Emission Benefits	
					VOC kg/day	NOx kg/day
<b>HIGHWAY</b> <i>VMT and Trip Reduction Measures</i>	Busing/rail/transit incentive programs offered to employees by employers. (Use in combine with public transit/ infrastructure measure).		Propose Free Code Red ride on the transit service.	No		
	Transit Service Expansions (geographic, service frequency, other). Public transit infrastructure		Ask MTA. Initial expectation – not likely.	No		
	Flexitime / Alternative Work Schedules (hours, days, or weeks). (Employer voluntary adjustment of work schedules and/or credit for employer plans to adjust work schedules to reduce peak travel.)		Government MOU for CWW/AWS.	No data received.		
	1. Voluntary Clean Air Programs		1. Clean Air Partners/Ozone Action Days. Voluntary programs.			
	2. Public Education Efforts-(Institute ozone awareness and energy/ resource conservation programs for public, employers, school students, community groups, etc)		2. Stage 2. Outreach program. Expand existing programs to Wash Co – MDE Programs.			
E-government / E-commerce Enhancements		Check Wash Co Gov website for information on possible number of trips to MVA or other county agencies eliminated with E-Commerce.	No data available			
<i>State Control Measures (OTR Programs)</i>						
Mandate low RVP			Washington County does not have a RFG.	Calculated RVP with MOBILE6.	-671.32	-45.36
Expansion of Reformulated Gasoline to Washington County			Credit if already implemented.			
Stage II Controls						
<i>Fleet Operations</i>						

<p>Diesel Outreach Programs:          -Vehicle Idling Policies/Restrictions- (HDDV)          -Restrictions on fleet and location of idling.          -Delivery Times Outside Peak Travel Time Periods          -Refueling in Evening Hours</p>	<p>Gov MOU. Outreach efforts for voluntary reductions. Truck Gate Idling, Truck stop electrification, etc.          Data required for Truck counts from I-81 study and SHA counts for Wash Co.          Public outreach.          Gov MOU, Clean Air Partners, Episodic Control Measure.</p>	<p>No programs          No programs          No programs          No programs</p>	
<p><i>Vehicle Acquisitions</i>          ULEV and SULEV Vehicles as Replacements for Existing Standard Vehicles or Fleet Expansions          Accelerated Fleet Replacement Cycles</p>	<p>Tied in with Fleet replacement.          1. Check with Wash Co Gov for any fleet replacement programs.          2. Check MTA for transit fleet replacement</p>		
<p><b>OTHER MOBILE SOURCE (Off-Road)</b>          Limits on Use of Construction Activities- Restrictions on days, hours, OAP, etc.          Fuels-          Programs to promote the use of lower polluting fuels for off road mobile equipment. These programs can be voluntary, mandatory, or incentive-based.          Engine Retrofits-          Replacement or reworking of older higher emitting engines with newer lower emitting parts.          Vehicle Replacement-          Replacement of older higher emitting vehicles with newer lower emitting vehicles.          Locomotive Engine Replacement</p>	<p>Percentage of Construction Activities taking place during off-peak hours (night time)          Impacts of new diesel rules on off-road model.          Impacts diesel retrofits on off-road model.          Impacts of low emission vehicles on off-road model.          Impacts of train engine replacement on off-road model.</p>		

**AREA SOURCES**

Lawn and Garden Equipment Scrappage / Replacement Programs-Encouraging accelerated turnover/replacement of older higher emitting devices with newer lower emitting models  
 Landside Conditioned Air / Idling Restrictions-  
 Use of on-board auxiliary power units or ground power units in lieu of running aircraft engines.

Previous programs in Baltimore/D.C. Need funding source. If funding source available then implementable program.

Check along with Airport Expansion Plan.

Current Airport Expansion Plan does not address this control measure.

**STATIONARY SOURCES**

NOx and/or VOC Reductions by Specific Permitted and Un-permitted Sources-  
 Voluntary or mandatory reduction programs to achieve emissions reductions greater than existing emissions reduction requirements.

New Source Review

Table 4: List of Other Control Measures that were considered for Washington County.

SOURCE CATEGORY	Control Measure/Description	Color Code	Description / Comments	Status	Emission Benefits	
					VOC kg/day	NOx kg/day
<b>HIGHWAY</b>						
<i>VMT and Trip Reduction Measures</i>						
	Transit Oriented Development		No transit advantages in region	No		
	Land Use Planning Programs- Programs to encourage land use alternatives.		Existing maps.	Priority funding areas maps and protected lands map received.		
<i>Speed, Flow, and Delay Improvements</i>						
	Carpool Lots		SHA memo - 2 programs identified (possible No but with budget constraints)	No		
	Bike/ Pedestrian Facilities- Incentives for bicycle and pedestrian to work - routes, construction, facilities. Bike paths/ walkways.		No new programs - SHA Memo.	No programs		
<i>Federal Control Measures</i>						
	Alternative Fuels for Fleet Vehicles- Use of CNG, LNG, LPG, biodiesel, electric, methane, etc.		Check to see if there are any stations for fueling in the county.	No stations in Washington County.		
<i>Fleet Operations</i>						
	Specify Vendor Delivery Hours in Contracts- Scheduling deliveries away from peak ozone formation time periods.			No programs		
	Shaded Parking Areas- Reduces A/C use and cool-down idle times.			No programs		
	Maximize Vehicle Occupancy / Minimize Vehicles at Worksites			No programs		

Reduce Fuel Consumption by X%		No programs
<i>Other</i>		
Vehicle Scrappage / Exchange	No funding.	
Vehicle Emissions Repair Assistance	Gas cap replacement.	Program ends before 2005
Opacity Regulation	Current test study programs in MD.	Test program
<b>OTHER MOBILE SOURCE (Off-Road)</b>		
Airport Landside Vehicle Programs- Required use of improved technologies, fuels, and overall usage strategies.	Currently there is an Airport Expansion Plan for the Hagerstown Region Airport (Richard A. Henson Field Runway 9-27 Improvement Program). Proposed completion date is December 31, 2007. No vehicles purchases.	
Vehicle Programs for Other Installations- Required use of improved technologies, fuels, and overall usage strategies.		
<b>AREA SOURCES</b>		
Fuels- Voluntary, mandatory, or incentive-based use of lower polluting fuels for stationary equipment such as water and fuel pumps, generators, etc.	Non-road models for fuels.	
Reforestation	Dept of Agricultural Programs.	
<b>STATIONARY SOURCES</b>		
Alternative Power Use- Replacement liquid fueled equipment (vehicles, pumps, hand-held tools, etc.) with electric powered devices, or retrofit existing devices for use of electric power.		

**Color Code Legend:**



Measures Already Implemented

Measures Schedule for Implementation (by 2007)

New Measures

Measures Implemented in Baltimore or D.C., New to Washington County



**Subject:** Early Action Compact for Washington County, Maryland.    **Time:** 9AM  
**Date:** 8/28/03    **Place:** BAKER

<b>Attendees:</b>	<b>Howard Simons</b>	<b>MDOT</b>
	<b>Mike Nixon</b>	<b>MDOT</b>
	<b>Randy Moiser</b>	<b>MDE</b>
	<b>Jim Frazier</b>	<b>Baker</b>
	<b>Bob Kaiser</b>	<b>Baker</b>
	<b>Raj Paradkar</b>	<b>Baker</b>

The purpose of the meeting was to discuss the progress of the Early Action Compact for Washington County and to prepare a preliminary list of control measures to be included for evaluation. The following are the minutes of the meeting:

1. The group reviewed the available list of control measures from different sources and a final list was created based on the criteria listed in Table 2. This list is shown in Table 3. This table lists all control measures that are either existing or can be implemented in the Washington County by 2007, for which credit can be taken for the EAC. The first column lists the programs under 4 main source categories: Highway, Other Mobile Sources (off-road), Area Sources and Stationary Sources. The next column identifies whether the program is suitable for implementation or if it should be checked whether the program already exists in the region. The comments column includes description of the type of program/measure that is considered.
2. Next the group determined out of the list of the measures listed in Table 3, which are already implemented, scheduled for implementation or are new measures for the region. Data collection efforts were identified and the deadline to provide the data was decided to be September 30<sup>th</sup>.
3. Baker will begin to analyze the potential control measures that data is available for.
4. Baker would send a data request memo to MDOT (Atten: Howard Simons) for the HPMS data.
5. MDOT will approach Greg Snook to find out if he would be interested in attending the next meeting to bring the county up to date with the status of the EAC.
6. Every Friday all members present will update the rest of the group for the data collected during the week.
7. An updated schedule is listed in Table 1 below.

**Table 1: Updated Schedule and Milestones**

<i>Complete</i>	<i>Schedule</i>	<i>Action</i>
	Aug 28 <sup>th</sup>	Control Measures Selection (non-constrained)
	Sept 30 <sup>th</sup>	Deadline for data collection.
	End of Oct	Control Measures Evaluation
	End of Oct	Control Measures Selection based on initial evaluation/screening.
	Before Dec 15 <sup>th</sup>	County Commissioner/MPO presentation (bi-weekly)
	Dec 15 <sup>th</sup>	Public Meeting for potential control measures
	Nov 15 <sup>th</sup>	County Staff presentation (Greg Snook/Bob Arch)
	Dec 31 <sup>st</sup>	Progress Report submittal to the EPA.
	Mid Jan	County Commissioner Selection Meeting
	Jan 31 <sup>st</sup>	EPA's Preliminary Submittal of Control Measures Selected – deadline Jan 31 <sup>st</sup> 2004.
	Feb/March	Public Meeting/Comments
	Mid March	County Commissioner Approval Meeting
	March 31 <sup>st</sup>	EPA's Final Submittal of Control Measures Selected for implementation – deadline March 31 <sup>st</sup> 2004

8. A list of criteria used in the initial screening of the list of the control measures are listed in Table 2 below:

**Table 2: Criteria for selecting a control measure**

<i>Criteria</i>	<i>Comments</i>
Cost	Cost will be the number one criteria governing the decision for a measure to be in the list.
“Looks Good”	Should ‘look’ like a good project to the EPA.
Agency Implementation	Should appear to be feasible to the agency for implementation.
Emission Reduction	Initial evaluation of the measure should determine it to have a significant potential to reduce emission.
Voluntary/Mandatory	
Comment	Public comments?
Implementation Schedule	Should be feasible to implement within the evaluation year to be beneficial.
OTR Requirements	
Availability of data for evaluation	Data collection should not be so intensive that the measure will become impossible to evaluate.

9. Next meeting: It was decided that the next meeting should take place mid October. This meeting will be to discuss the evaluation till date of the control measures selected during the initial screening and to updated the list based on the evaluation.

Table 3: List of Control Measures

SOURCE CATEGORY	Control Measure/ Description	Yes/No	Color Code	Comments
<b>HIGHWAY</b> <i>VMT and Trip Reduction Measures</i>				
	Ride-matching/Commuter Connections (Car and Vanpool Programs / Incentives / Employer Participation. Incentives and support for car and vanpool and promoting alternate transport methods.)	1. Check: MDOT 2. Y		1. Ride-matching: Check for pre-existing programs. If not is it possible to expand it to the county and regional cities. 2. Commuter Connections Type Outreach Marketing efforts.
	Transit Programs (including bus pool) Incentives / Employer Participation. Busing/rail/transit incentive programs offered to employees by employers. (Use in combine with public transit/ infrastructure measure).	1. Check: MDOT 2. N 3. Check: MDOT		1. Need routes and ridership numbers for existing Transit service in area. 2. Propose Free Code Red ride on the transit service. Hagerstown has fixed route bus service. 3. Any shuttle services in the region? Ask MTA. Initial expectation - not likely.
	Transit Service Expansions (geographic, service frequency, other). Public transit infrastructure			
	Transit Oriented Development	N		No transit advantages in region
	Park and Ride Lots and Improvements	1. Check: MDOT		1. Check for all existing PNR lots in the county. Collect data for analysis. For existing lots credit has not been taken. If lots are functioning by 2007 then credit can be taken for them.
	1. Flextime / Alternative Work Schedules (hours, days, or weeks). (Employer voluntary adjustment of work schedules and/or credit for employer plans to adjust work schedules to reduce peak travel.) 2. Telework/ Telecommuting (Incentives/support for telecommuting)	1. Check: MDE/MDOT 2. Check: MDE/MDOT		1. Government MOU for CWV/AWS. 2. Check for existing Telework centers in Hagerstown, Fredrick. Check census data for telecommuter data.
	1. Clear Skies-(Voluntary Clean Air Programs) 2. Public Education Efforts-(Institute ozone awareness and energy/ resource conservation programs for public, employers, school students, community groups, etc)	1. Y 2. Y: MDE		1. Clean Air Partners/Ozone Action Days. Voluntary programs. 2. Expand existing programs to Wash Co - MDE Programs.
	E-government / E-commerce Enhancements	1. Check.		1. Check Wash Co Gov website for information on possible number of trips to MVA or other county agencies eliminated with E-Commerce.
	Land Use Planning Programs- Programs to encourage land use alternatives.	1. Check: MDE		1. Existing maps.

: Measures Already Implemented    
 : Measures Scheduled for Implementation (by 2007)    
 : New Measures    
 : Measures Implemented in Baltimore or D.C., New to Washington County

SOURCE CATEGORY	Control Measure/ Description	Yes/No	Color Code	Comments
<i>Speed, Flow, and Delay Improvements</i>	Intersection Improvements (Dedicated turn lanes, improved signalization, etc. Some may already be a part of the TIP or Plan.)	Y		Take credit for all 3 Intersection Improvement programs in the SHA Memorandum.
Interchanges	Carpool Lots	Y		SHA memo - 1 program
Signalization Improvements- Signal coordination, ITS, other.	Bike/ Pedestrian Facilities- Incentives for bicycle and pedestrian to work - routes, construction, facilities. Bike paths/ walkways.	Y		SHA memo - 2 programs identified (possible but with budget constraints) SHA memo - 3 programs
Incident Management/ITS/ETC		Check		No new programs - SHA Memo. Identify existing Bike/Walk Paths.
<i>Federal Control Measures</i>	Alternative Fuels for Fleet Vehicles- Use of CNG, LNG, LPG, biodiesel, electric, methane, etc.	Y		1. Ongoing Incident Management programs with CHART 2. SHA memo - 5 programs
NLEV	Tier II	Y		Check to see if there are any stations for fueling in the county.
HDE Standard	Low Sulfur Diesel	Y		
<i>State Control Measures (OTR Programs)</i>	I/M programs (OBD, IM240)	Y		
Fuels (Reformulated Gasoline or Low RVP)	Stage II Controls	Check		What's the required RVP? Credit if already implemented.
<i>Fleet Operations</i>	Vehicle Idling Policies/Restrictions- (HDDV) Restrictions on fleet and location of idling.	Check - MDE		Gov MOU. Outreach efforts for voluntary reductions. Truck Gate Idling, Truck stop electrification, etc. Data required for Truck counts from I-81 study and SHA counts for Wash Co. Public outreach.
Delivery Times Outside Peak Travel Time Periods	Refueling in Evening Hours	N		Gov MOU, Clean Air Partners, Episodic Control Measure.
Staff Travel Time and Delivery Streamlining		Check		
		N		

: Measures Already Implemented    
 : Measures Scheduled for Implementation (by 2007)    
 : New Measures    
 : Measures Implemented in Baltimore or D.C., New to Washington County

SOURCE CATEGORY	Control Measure/ Description	Yes/No	Color Code	Comments
	Shaded Parking Areas- Reduces A/C use and cool-down idle times.	N		
	Maximize Vehicle Occupancy / Minimize Vehicles at Worksites	N		
	Reduce Fuel Consumption by X%	N		
	Specify Vendor Delivery Hours in Contracts- Scheduling deliveries away from peak ozone formation time periods.	N		
	<i>Vehicle Acquisitions</i>			
	Vehicle Replacements	Y		SHA memo – 5 projects, 23 vehicles Tied in with Fleet replacement.
	ULEV and SULEV Vehicles as Replacements for Existing Standard Vehicles or Fleet Expansions	Check		1. Check with Wash Co Gov for any fleet replacement programs. 2. Check MTA for transit fleet replacement
	Accelerated Fleet Replacement Cycles	N		
	Resizing future vehicles			
	<i>Other</i>			
	Vehicle Scrappage	N		
	Vehicle Emissions Repair Assistance	Check		Gas cap replacement. Check – MDE
	Opacity Regulation	Check		Current test study programs in MD.
	<b>OTHER MOBILE SOURCE (Off-Road)</b>			
	Airport Landside Vehicle Programs- Required use of improved technologies, fuels, and overall usage strategies.	Y		Check for expansion plan. Specifically for vehicle purchases - MDE
	Vehicle Programs for Other Installations- Required use of improved technologies, fuels, and overall usage strategies.	N		
	Limits on Use of Construction Activities- Restrictions on days, hours, OAP, etc.	Y		Percentage of Construction Activities taking place during off-peak hours (night time) Impacts of new diesel rules on off-road model – check MDE.
	Fuels- Programs to promote the use of lower polluting fuels for off road mobile equipment. These programs can be voluntary, mandatory, or incentive-based.	Check		

: Measures Already Implemented    
 : Measures Scheduled for Implementation (by 2007)    
 : New Measures    
 : Measures Implemented in Baltimore or D.C., New to Washington County

SOURCE CATEGORY	Control Measure/ Description	Yes/No	Color Code	Comments
Engine Retrofits- Replacement or reworking of older higher emitting engines with newer lower emitting parts.	Check			Impacts diesel retrofits on off-road model - check MDE.
Vehicle Replacement- Replacement of older higher emitting vehicles with newer lower emitting vehicles.	Check			Impacts of low emission vehicles on off-road model - check MDE.
Locomotive Engine Replacement	Check			Impacts of train engine replacement on off-road model - check MDE.
<b>AREA SOURCES</b>				
OTC Programs (AIM, CP, PFC)	Check			
Landside Conditioned Air / Idling Restrictions- Use of on-board auxiliary power units or ground power units in lieu of running aircraft engines.	Y			Check along with Airport Expansion Plan.
Improved / Streamlined Non-Essential Activity Scheduling- Reduced or rescheduled training, operations, engine/vehicle maintenance, construction, and other activities during ozone season, peak days, etc.	N			
Low VOC Fuel Containers- Encouraged turnover/ replacement of existing high emitting containers.	Y			Gas Can Exchange program. Check Washington DC SIP for credits taken.
Promoting ozone awareness and emission prevention activities. (Mowing, painting restrictions)	Check			1. Clean Air Partners, Voluntary Measures 2. Gov MOU
Fuels- Voluntary, mandatory, or incentive-based use of lower polluting fuels for stationary equipment such as water and fuel pumps, generators, etc.	Check - MDE			Non-road models for fuels.
Lawn and Garden Equipment Scrappage / Replacement Programs-Encouraging accelerated turnover/replacement of older higher emitting devices with newer lower emitting models	Check			Previous programs in Baltimore/D.C. Need funding source. If funding source available then implementable program.
Reforestation	Check			Dept of Agricultural Programs.
<b>STATIONARY SOURCES</b>				
See MDE Inventory of Permitted and Non-permitted Sites.	Check			1. RACT/RACM Controls. 2. Research any emissions trading programs currently in Baltimore/D.C.

**SOURCE CATEGORY**

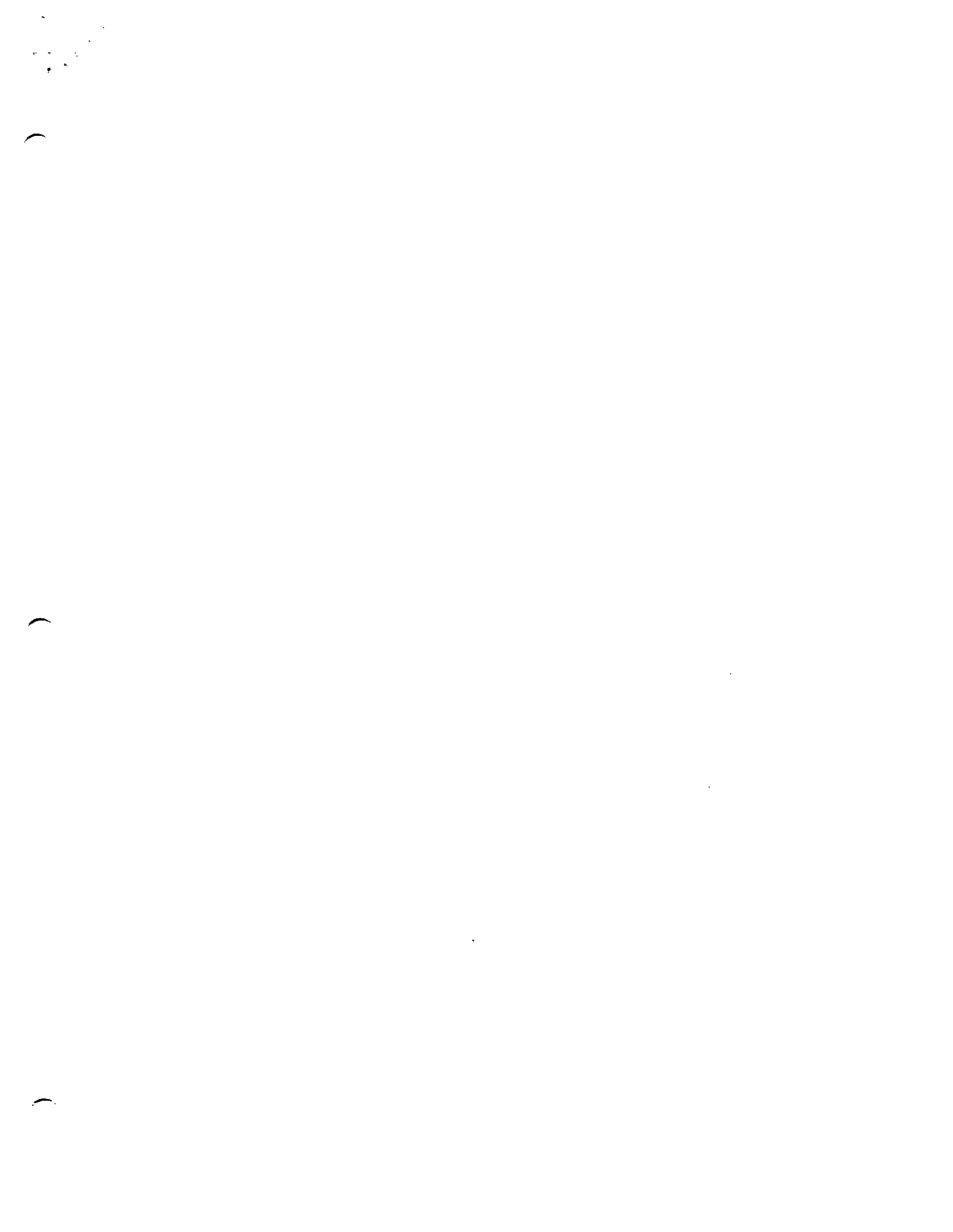
Control Measure/Description	Yes/No	Color Code	Comments
New Source Review	Check		
<p>NOx and/or VOC Reductions by Specific Permitting and                      Measures Already Implemented                      Voluntary or mandatory reduction programs to achieve                      emissions reductions greater than existing emissions                      reduction requirements.</p>	N		<p>Measures Implemented in Baltimore or                      D.C., New to Washington County</p>
<p>Alternative Power Use-                      Replacement liquid fueled equipment (vehicles, pumps,                      hand-held tools, etc.) with electric powered devices, or                      retrofit existing devices for use of electric power.</p>	N		

■ : Measures Already Implemented

■ : Measures Scheduled for Implementation (by 2007)

■ : New Measures

■ : Measures Implemented in Baltimore or D.C., New to Washington County





**Subject:** Early Action Compact for Washington County, Maryland. **Time:** 9AM**Date:** 8/6/03**Place:** BAKER

**Attendees:** Howard Simons MDOT  
 Mike Nixon  
 Randy Moiser MDE  
 Beverly Gollyekeson MDE  
 Jim Frazier Baker  
 Rajan Paradkar Baker

The purpose of the meeting was to discuss the progress of the Early Action Compact for Washington County. Status from EPA concerning the EAC submittals were discussed and milestones were set leading to the final submittal to the EPA on March the 31<sup>st</sup> 2004. The following are the minutes of the meeting:

1. The EPA has acknowledged the June 16<sup>th</sup> submittal in writing but has not yet commented on the June 30<sup>th</sup> submittal. MDE said they do not expect to hear from EPA on the June 30<sup>th</sup> progress report.
2. The next EAC submittal to the EPA is the initial UAM modeling protocols and base conditions due August 31. MDE is leading this effort, with a joint submittal with VA and WVA.
3. The next progress report is due on December 31<sup>st</sup>, which is an update of the control measures, public meetings selected, etc. followed by the final list of control measures on January 31<sup>st</sup>. The final EAC recommended control measures are due to EPA on March 31<sup>st</sup>. In order to meet the deadlines for the submissions a schedule for the next few months was discussed with the following milestones set:

**Table 1: Schedule and Milestones**

<i>Schedule</i>	<i>Action</i>
ASAP/Aug 28 <sup>th</sup>	Control Measures Selection (non-constrained) <ul style="list-style-type: none"> <li>- Also include SHA's list of projects</li> <li>- MDE's OTC/Statewide/Federal projects</li> <li>- Sources (EPA's list, Roanoke's list, Denver's list, MDE's list, June 16<sup>th</sup> submittal to EPA list)</li> </ul>
ASAP	Initial Control Measures Evaluation
Before Dec 1 <sup>st</sup>	County Staff presentation (Greg Snook/Bob Arch) and Control Measures recommendations to county.
Before Dec 15 <sup>th</sup>	County Commissioner/MPO presentation (bi-weekly)
Dec 15 <sup>th</sup>	Public Meeting for potential control measures
Dec 31 <sup>st</sup>	Progress Report submittal to the EPA.
Mid Jan	County Commissioner Selection Meeting
Jan 31 <sup>st</sup>	EPA's Preliminary Submittal of Control Measures Selected – deadline Jan 31 <sup>st</sup> 2004.
Feb/March	Public Meeting/Comments
Mid March	County Commissioner Approval Meeting

March 31<sup>st</sup> EPA Initial Submittal for Control Measures Selected for Implementation  
 deadline March 31<sup>st</sup> 2004

- A list of criteria was also discussed during the meeting, which will be used in the initial screening of the list of the control measures. They are listed in the table below:

Table 2: Criteria for selecting a control measure

Criteria	Comment
Cost	Cost will be the number one criteria governing the decision for a measure to be in the list.
Agency Implementation	Should appear to be feasible to the agency for implementation.
Emission Reduction	Initial evaluation of the measure should determine if to have a significant potential to reduce emission.
Voluntary/Mandatory	
Comment	Public comments?
Political/Public Acceptance	
Implementation Schedule	Should be feasible to implement within the evaluation year to be beneficial.
OTR Requirements	
Availability of data for evaluation	Data collection should not be so intensive that the measure will become impossible to evaluate.

- The analysis year for all control measures will be 2007. So for all calculation/evaluations 2007 should be used as the Base Year or Evaluation Year.
- Next meeting: It was decided that the next meeting should take place before the end of August 2003. This meeting will be to discuss selection of the control measures for evaluation from the available sources.



**BOARD OF COUNTY COMMISSIONERS  
OF WASHINGTON COUNTY, MARYLAND**

County Administration Building  
100 West Washington Street, Room 226  
Hagerstown, Maryland 21740-4727  
Telephone/TDD: 240-313-2200  
Fax: 240-313-2201

Gregory I. Snook, *President*  
William J. Wivell, *Vice-President*  
James F. Kercheval  
John C. Munson  
Doris J. Nipps

**BOARD OF COUNTY COMMISSIONERS**

**\*\* A G E N D A \*\***

**March 16, 2004**

- 7:30 am MARYLAND COOPERATIVE EXTENSION ADVISORY COUNCIL  
BREAKFAST MEETING, 7303 Sharpsburg Pike, Boonsboro
- 8:30 am *Depart for 100 W. Washington Street, Rm 227*
- 9:00 am CALL TO ORDER, President *Gregory I. Snook*  
INVOCATION and PLEDGE OF ALLEGIANCE  
APPROVAL OF MINUTES
- 9:05 am PURCHASING MONTH AWARD WINNER ANNOUNCEMENT AND  
PRESENTATION – *Karen Luther*
- 9:10 am COMMISSIONERS' REPORTS & COMMENTS
- 9:30 am WASHINGTON COUNTY DEPT. OF WATER QUALITY BUDGET  
PRESENTATION AND RATE SETTING
- 10:30 am CITIZENS PARTICIPATION
- 10:40 am OTHER BUSINESS:  
County Attorney Issues - *Richard Douglas, John Martirano*  
Appointments to County Boards & Commissions - *Joni Bittner (Appointment Animal  
Control Authority)*  
County Administrator's Comments - *Rod Shoop*
- 11:00 am WASHINGTON COUNTY SOLID WASTE DEPARTMENT BUDGET  
PRESENTATION
- 11:30 a.m. *Depart for Hagerstown Community College*
- 12:00 noon LUNCHEON AND BUDGET PRESENTATION WITH HAGERSTOWN  
COMMUNITY COLLEGE BOARD OF TRUSTEES
- 2:00 pm *Depart for 100 W. Washington Street*
- 2:30 pm BID AWARD RUNWAY 9-27 IMPROVEMENT PROGRAM, PACKAGE 1,  
HAGERSTOWN REGIONAL AIRPORT – *Karen R. Luther, Carolyn Motz and  
Mahesh S. Kukata, P.E.*

Continued next page

Individuals requiring special accommodations are requested to contact the Office of the County Commissioners, 240.313.2200  
or 240.313.2077 TDD, to make arrangements no later than ten (10) working days prior to the meeting. Notice is given that the  
Board of County Commissioners of Washington County, Maryland will meet in closed session to discuss personnel matters, to consult  
with counsel, to obtain legal advice, and to discuss businesses moving into the county from outside the state in accordance with  
Section 10-508 State Government Article, Annotated Code of Maryland.

- 2:45 pm CONTRACT RENEWAL (PUR-858) UNIFORMS FOR SHERIFF'S OFFICE – PATROL, JUDICIAL AND CORRECTIONAL OFFICERS – *Karen R. Luther*
- 2:55 pm SOLE SOURCE CONTRACT AWARD FOR GRINDER PUMPS FOR USE BY THE DEPARTMENT OF WATER QUALITY – *Karen Luther and Rocky L. Bishop*
- 3:05 pm CASA BUDGET PRESENTATION
- 3:25 pm GRANT AWARD – HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS (HEMP) FUNDING – *Joe Kroboth*
- 3:35 pm GRANT AWARD – COMMUNITY EMERGENCY RESPONSE TRAINING AND CITIZEN'S CORP COUNCIL – *Joe Kroboth*
- 3:45 pm EARLY ACTION COMPACT TO ATTAIN 8 HOUR OZONE STANDARD– *Steve Goodrich*
- 4:00 pm CONSTRUCTION BID AWARD, HARPERS FERRY ROAD CULVERT REPLACEMENT 01/06, CONTRACT NO. DR-HF-138-12 – *Terry McGee*
- 4:15pm CLOSED SESSION – (*Consider matters that concern proposals for businesses or industrial organizations to locate, expand, or remain in the State; consult with staff or other individuals about pending or potential litigation; and consult with counsel to obtain legal advice*)

include terrorism activities, first aid, and CPR, fire suppression, light search and Rescue, and handling of animals in a disaster. The Citizens' Corps Council is a sub-committee of the Local Emergency Planning Committee. All costs are funded through federal government grants. The measure was approved by unanimous vote.

#### **EMERGENCY MANAGEMENT PERFORMANCE GRANT**

Kroboth requested approval of this grant, for \$32,712 from the Maryland Emergency Management Agency. This is an annual grant from MEMA to support activities statewide, and is used to supplement salary expenses, supplies and materials. 50% matching funds are required, and are included in the current DES budget. The measure was approved by unanimous vote.

#### **EARLY ACTION COMPACT TO ATTAIN 8 HOUR OZONE STANDARD**

Interim Planning Director Steve Goodrich brought this matter before the Boards, requesting approval of the Early Action Compact in order to meet then March 31 Environmental Protection Agency (EPA) deadline. The EAC is a document to show EPA that compliance activities are taking place in Washington County to meet the 8-Hour Ozone Standard. A public hearing on the matter was held on February 25<sup>th</sup> and received no negative response. Primary emphasis of the finalized plan is to demonstrate control measures already implemented, or which will be implemented by the County by 2007. If the effort is not continued, the County could have higher costs associated with transportation planning and stricter air quality standards. The measure was approved by unanimous vote.

#### **CONSTRUCTION BID AWARD; HARPER'S FERRY ROAD CULVERT**

County Chief Engineer Terry McGee requested approval of a low Construction Bid Award for \$158,820, with budget transfer of \$20,000 for the project, which involves removal and replacement of a drainage culvert on Harper's Ferry Road approximately 5 miles south of Sharpsburg. The award would go to the low bidder, Building Systems Inc., of Hagerstown. A 60-day calendar day contract, notice to proceed could be June 1, 2004, with expected completion date of July 30, 2004. Harper's Ferry Road would be closed during that period, and appropriate detour notices posted. A budgeted CIP project in the current fiscal year, the budget balance is \$146,580 and not adequate to cover then bid amount. The transfer would come from a miscellaneous drainage account. The measure was approved by unanimous vote, with Commissioner Kercheval abstaining for personal reasons.

PLEASE NOTE: THIS IS A SUMMARY NEWS RELEASE, NOT OFFICIAL MINUTES. FOR  
OFFICIAL COMMISSIONERS' MINUTES GO TO  
[www.washco-md.net/commissioners/minutes/minutes\\_table.htm](http://www.washco-md.net/commissioners/minutes/minutes_table.htm)



**BOARD OF COUNTY COMMISSIONERS  
OF WASHINGTON COUNTY, MARYLAND**

County Administration Building  
100 West Washington Street, Room 226  
Hagerstown, Maryland 21740-4727  
Telephone/TDD: 240-313-2200  
Fax: 240-313-2201

Gregory I. Snook, *President*  
William J. Wivell, *Vice-President*  
James F. Kercheval  
John C. Munson  
Doris J. Nipps

**BOARD OF COUNTY COMMISSIONERS**

**\*\*\* A G E N D A \*\*\***

**February 17, 2004**

- 7:30 am STATE OF THE COUNTY ADDRESS, FOUR POINTS HOTEL
- 9:30 am CALL TO ORDER, President *Gregory I. Snook*  
INVOCATION and PLEDGE OF ALLEGIANCE  
APPROVAL OF MINUTES
- 9:35 am INTRODUCTION OF NEW EMPLOYEES – *Dee Hawbaker*
- 9:40 am COMMISSIONERS' REPORTS & COMMENTS
- 10:00 am REPORTS FROM COUNTY STAFF
- 10:20 am PROPOSED 2004 COUNTY GOALS – *Rod Shoop*
- 10:30 am CITIZENS PARTICIPATION
- 10:40 am OTHER BUSINESS:  
County Attorney Issues - *Richard Douglas, John Martirano*  
Appointments to County Boards & Commissions - *Joni Bittner*  
County Administrator's Comments - *Rod Shoop*
- 11:00 am CAPITAL IMPROVEMENT PROGRAM (CIP) FY2005-2010 BUDGET  
PRESENTATION – *Debra Bastian*
- 12:00 noon *Depart for Museum, City Park*
- 12:15 pm *Lunch at Washington County Museum of Fine Arts, Board of Trustees*
- 1:15 pm *Depart for 100 W. Washington Street*
- 1:30 pm FINANCING OPTIONS AVAILABLE FOR EXTENSION OF RUNWAY 9-27 –  
*Debra Bastian and Lester Guthorn*
- 2:30 pm PROPOSAL FOR ADEQUATE PUBLIC FACILITIES ORDINANCE (APFO)  
TRANSITION POLICY – *Stephen T. Goodrich*
- 3:00 pm EARLY ACTION COMPACT TO ATTAIN 8 HOUR OZONE STANDARD – *Stephen  
T. Goodrich*
- 3:35 pm CONTRACT AWARD (PUR-893) CONSTRUCTION/BUILDING INSPECTION  
SERVICES – REQUIREMENTS CONTRACT – *Karen Luther & Rob Slocum*
- 3:45 pm *Depart for City Hall, One W. Franklin Street*
- 4:00 pm TAX SET-OFF MEETING WITH CITY OF HAGERSTOWN

Individuals requiring special accommodations are requested to contact the Office of the County Commissioners, 240.313.2200 /oic/240.313.2077 TDD, to make arrangements no later than ten (10) working days prior to the meeting. Notice is given that the Board of County Commissioners of Washington County, Maryland will meet in closed session to discuss personnel matters, to consult with counsel, to obtain legal advice, and to discuss businesses moving into the county from outside the state in accordance with Section 10-508 State Government Article, Annotated Code of Maryland.



**BOARD OF COUNTY COMMISSIONERS  
OF WASHINGTON COUNTY, MARYLAND**

County Administration Building  
100 West Washington Street, Room 226  
Hagerstown, Maryland 21740-4727  
Telephone/TDD: 240-313-2200  
Fax: 240-313-2201

Gregory I. Snook, *President*  
William J. Wivell, *Vice-President*  
James F. Kercheval  
John C. Munson  
Doris J. Nipps

**BOARD OF COUNTY COMMISSIONERS**

**\*\*\* A G E N D A \*\*\***

**April 22, 2003**

- 7:30 am EMPLOYEE SERVICE AWARDS BREAKFAST, 4 POINTS HOTEL
- 9:00 am CALL TO ORDER, Vice President *William J. Wivell*  
INVOCATION and PLEDGE OF ALLEGIANCE  
APPROVAL OF MINUTES
- 9:05 am PROCLAMATION *CITIZENS OF THE YEAR*
- 9:15 am COMMISSIONERS' REPORTS & COMMENTS
- 9:30 am PUBLIC HEARING – PROPOSED MODIFICATION TO ENVIRONMENTAL HEALTH  
FEES – *Richard Douglas*
- 9:40 am REPORTS FROM COUNTY STAFF
- 9:55 am EMERGENCY SHELTER GRANT APPLICATION –*Dave Jordan and Sherry Neil*
- 10:00 am RAP(RENTAL ALLOWANCE PROGRAM) TO WORK FY 2003 – *Dave Jordan & Sherry  
Neil*
- 10:10 am EARLY ACTION COMPACT AIR QUALITY PROGRAM MITIGATION – *Bob Arch*
- 10:40 am CITIZENS PARTICIPATION
- 11:10 am OTHER BUSINESS:  
County Attorney Issues - *Richard Douglas, John Martirano*  
Appointments to County Boards & Commissions - *Joni Bittner (Reappointment Board of Zoning  
Appeals; Appointment Recreation & Parks Board; Reappointment Board of Examiners &  
Supervisors for Electricians)*  
County Administrator's Comments - *Rod Shoop*
- 11:20 am REVISED BOARDS AND COMMISSIONS POLICY – *Richard Douglas*
- 11:30 am *Depart for Agriculture Center*
- 12:00 pm LUNCHEON AT WASHINGTON COUNTY RURAL HERITAGE MUSEUM
- 1:45 pm *Depart for 100 W. Washington Street*
- 2:15 pm COMMENTS REGARDING THE NEW COMPREHENSIVE PLAN AND THE REVISED  
ZONING ORDINANCE - *Thomas Firey*
- 2:35 pm BID AWARD – BROADFORDING ROAD BRIDGE – *Terry McGee*

Individuals requiring special accommodations are requested to contact the Office of the County Commissioners, 240.313.2200  
or TDD, to make arrangements no later than ten (10) working days prior to the meeting. Notice is given that the Board of County  
Commissioners of Washington County, Maryland will meet in closed session to discuss personnel matters, to consult with counsel, to  
obtain legal advice, and to discuss businesses moving into the county from outside the state in accordance with Section 10-508 State  
Government Article, Annotated Code of Maryland.

- 2:45 pm BID AWARD – TENNIS COURTS REPAIR – *Terry McGee & Jim Sterling*
- 2:55 pm YOUTH OF THE MONTH *Eric Rollins*
- 3:05 pm PART TIME WEIGH CLERK POSITION – *Bob Davenport*
- 3:10 pm CONTRACT RENEWAL (PUR-721) ELECTRICAL MAINTENANCE SERVICES – *Karen Luther*
- 3:20 pm BID AWARD (PUR-858) UNIFORMS FOR SHERIFF'S OFFICE – *Karen Luther*
- 3:40 pm WASHINGTON COUNTY SHERIFF'S DEPARTMENT PROMOTIONS – *Sheriff Mades*
- 3:50 pm CLOSED SESSION (*Consult with staff, consultants, or other individuals about pending and potential litigation; consult with counsel to obtain legal advice; and discuss a personnel matter*)

---

Individuals requiring special accommodations are requested to contact the Office of the County Commissioners, 240.313.2200  
office/TDD, to make arrangements no later than ten (10) working days prior to the meeting. Notice is given that the Board of County  
Commissioners of Washington County, Maryland will meet in closed session to discuss personnel matters, to consult with counsel, to  
obtain legal advice, and to discuss businesses moving into the county from outside the state in accordance with Section 10-508 State  
Government Article, Annotated Code of Maryland.



April 22, 2003  
Hagerstown, Maryland

**SERVICE AWARDS BREAKFAST**

The Commissioners met at 7:30 a.m. at the Four Points Hotel for the annual service/retirement awards program. Service pins were presented to County employees for their years of service to Washington County government, and the following retirees were honored: Lois McAllister, Terry W. Shives, Lucille Mowen, Ronald Karn, Ray Gruber, Carl R. Flowers, Carroll Keller, and Tyrone L. Houser. Vice President Wivell thanked the employees on behalf of all the Commissioners for their hard work and dedication to County government.

The regular meeting of the Board of County Commissioners of Washington County, Maryland, was called to order at 9:03 a.m. by Vice President William J. Wivell with the following members present: Commissioners James F. Kercheval, John C. Munson, and Doris J. Nipps.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

The Invocation was delivered by Commissioner Kercheval, followed by the Pledge of Allegiance to the Flag by the full assemblage.

**APPROVAL OF MINUTES - APRIL 15, 2003**

Motion made by Commissioner Kercheval, seconded by Munson, to approve the minutes of April 15, 2003, as amended. Unanimously approved.

**PROCLAMATION - CITIZENS OF THE YEAR**

Vice President Wivell commended Gary Rohrer, Director of Public Works, for his remarks at the rally for the troops held last Saturday and sponsored by AMVETS Post 10. Commissioner Munson read a proclamation in support of all United States Soldiers, Sailors, Airmen, Marines, and Coast Guard personnel in the war against Iraq and honoring all who have served in the military as *Citizens of the Year*. At this time, Commissioner Wivell read a list of names of all County employees who have served in the armed forces and the names of those with immediate family members who are currently serving.

**COMMISSIONERS' REPORTS AND COMMENTS**

Commissioner Kercheval reported on the meeting of the Public Golf Corporation Board of Directors. He stated that he attended the rally in support of our troops and the conference on child abuse and neglect. Commissioner Kercheval also reported on

meetings with Stephanie Stone, Director of the Washington County Community Partnership for Children & Families regarding issues with Brothers United Who Dare to Care, and with Dr. Philip Dukes regarding concerns about State funding for the Mental Health Authority. He stated that the Planning Commission met with the Agricultural Land Preservation Advisory Board to discuss transfer development rights. John Martirano, Assistant County Attorney, provided an update on the status of the Right to Farm Ordinance. Commissioner Kercheval reviewed a letter from the Delegation to the General Assembly outlining the State funding cuts to the counties.

Commissioner Munson complimented the staff on the employee awards breakfast.

Commissioner Nipps stated that she attended the Economic Development Commission's (EDC) Business Recognition Dinner. She also congratulated the EDC staff on the award they received. Commissioner Nipps reported on the Airport Advisory Commission meeting. She stated that she participated with the employees in support of the troops by reciting the Pledge of Allegiance and singing patriotic songs last Thursday.

Commissioner Wivell reported on the meetings of the Water & Sewer Advisory Commission and the Economic Development Commission. He stated that he attended Salem Avenue Elementary's 50<sup>th</sup> anniversary open house and the Boonsboro Volunteer Fire Company banquet. Commissioner Wivell reported on the PenMar Development Corporation meeting, the Celebration of Business, and the Salute to Veterans.

APRIL 22, 2003  
PAGE TWO

**PUBLIC HEARING - PROPOSED MODIFICATION TO ENVIRONMENTAL HEALTH FEES**

Motion made by Commissioner Kercheval, seconded by Munson, to convene as the Board of Health at 9:32 a.m. Unanimously approved. The Commissioners adjourned as the Board of Health at 9:45 a.m.

Sitting as the Board of Health, the Commissioners convened a public hearing at 9:32 a.m. in order to hear comments with regard to the proposed modification to Environmental Health Fees. William Christoffel, Health Officer, stated that the Health Department is recommending that the Environmental Health Service fee schedule include a one time per year fee for temporary food service in the amount of \$15. Laurie Bucher, Director of the Environmental Health Division, explained that when an individual wants to sell food at a one-time yard sale or other similar temporary event, a Temporary Food Service Permit must now be obtained for a fee of \$50. This fee would be reduced to \$15 for a one time per year event. The hearing was then opened for public testimony. There was no one present who wished to testify.

Motion made by Commissioner Nipps, seconded by Kercheval, to approve a modification to the Environmental Health Fees for Washington County to include a one time per year fee for temporary food service in the amount of \$15. Motion carried with Commissioners Nipps, Kercheval, and Wivell voting "AYE" and Commissioner Munson voting "NO."

**REPORTS FROM COUNTY STAFF**

Gary Rohrer, Director of Public Works, informed the Board that the sign at the entrance to Hopewell Valley has been installed. He stated that he met with developers who have projects underway in the Longmeadow Road/Maugans Avenue corridor in order to address the impacts on various roadways in the area and the requirements of the Adequate Public Facilities Ordinance. Mr. Rohrer also reviewed the stream bank restorations in the Beaver Creek and Hancock areas to be done this fiscal year.

Joe Kroboth, Emergency Services Director, informed the Commissioners that Joey Chojnacki received the "Dispatcher of the Year" award and David Pheil received "Shift Supervisor of the Year" award at the Tri-State Telecommunications Banquet. Mr. Kroboth stated that he is testing applicants for part-time

dispatcher positions this week. He also indicated that he would be meeting with FEMA regarding the reimbursement for the President's Day snowstorm. Mr. Kroboth explained that FEMA would pay 75% of the costs for a 48-hour period of the storm.

Robert Arch, Director of Planning & Community Development, reported that his office has been in contact with the National Park Service to explore regulations about the conversion of excess Federal property into park land. He stated that he has been working with Dennis McGee, Director of Facilities Management for the Board of Education, on the formula on funding for school capacity in the Adequate Public Facilities Ordinance. Mr. Arch indicated that he is also reviewing the methods used by other counties in the State.

**EMERGENCY SHELTER GRANT APPLICATION**

Motion made by Commissioner Kercheval, seconded by Munson, to approve the submission of a grant application to the Department of Housing & Community Development for an Emergency Shelter Grant in the amount of \$50,000 that would provide funding for the Community Action Council, CASA, St. John's Shelter, and REACH, Inc. Unanimously approved.

**RENTAL ALLOWANCE PROGRAM (RAP) TO WORK - GRANT APPLICATION**

David Jordan, Executive Director of Community Action Council (CAC), asked the Commissioners to approve the submission of the Rental Allowance Program (RAP) to Work application and grant agreement for FY 2003 to the Department of Community Services. He stated that Washington County's allocation for the program year is \$30,000.

Motion made by Commissioner Nipps, seconded by Munson, to submit an application to the Office of Rental Services Programs for the Rental

APRIL 22, 2003

PAGE THREE

Allowance Program (RAP) to Work application for FY 2003 and Grant Agreement for an amount up to \$30,000. Unanimously approved.

#### EARLY ACTION COMPACT AIR QUALITY PROGRAM MITIGATION

Robert Arch, Director of Planning & Community Development, introduced Tad Abern from the Maryland Department of the Environment (MDE) who made an informational presentation on the Early Action Compact of the Air Quality Program Mitigation.

Mr. Abern provided information on the air pollution levels in Maryland and Washington County. He stated that the data shows that Washington County was above the eight-hour ozone standards for eight days in 2002. He also explained the new Environmental Protection Administration (EPA) standards and Early Action Compact (EAC) agreements. Mr. Abern stated that the first step in the process is to designate the areas that do not meet the new ozone standard as "nonattainment." He explained that the basic concept of an EAC is to allow an area to defer designation and certain requirements by enacting regulations to come into compliance early and thereby avoid certain regulatory requirements. Mr. Abern also outlined the process for establishing the non-attainment areas, the schedule for designating areas, the criteria, and the timelines for an EAC. Mr. Arch explained the benefits of implementing an EAC for Washington County. The meeting was then opened for questions from the Commissioners. They thanked Mr. Abern for the presentation and expressed interest in implementation of an EAC.

#### CITIZENS PARTICIPATION

T.S. Alphin stated that the hangar rent that he pays at the Hagerstown Regional Airport is too high for the facility. Commissioner Nipps explained that the Airport Commission is compiling information on fair market values. The Commissioners stated that they would have the Airport Commission respond to Mr. Alphin regarding his concerns.

Donald Allensworth spoke about State cuts in highway user revenues, the defeat of the legislation regarding slot machines, and his opposition to imposition of a County transfer tax.

#### GRANT AGREEMENT - MARYLAND TRANSIT ADMINISTRATION

Motion made by Commissioner Nipps, seconded by Munson, to approve a grant agreement with the State Transit Administration

in the amount of \$85,000 with the local share to be paid by the Department of Social Services for the JOBS Program. Unanimously approved.

**REAPPOINTMENT - BOARD OF ZONING APPEALS**

Motion made by Commissioner Nipps , seconded by Kercheval , to reappoint Jan Wetterer to the Board of Zoning Appeals for a three-year term. Unanimously approved.

**APPOINTMENT - RECREATION & PARKS BOARD**

Motion made by Commissioner Nipps seconded by Kercheval, to appoint Deborah Murphy to the Recreation & Parks Board for a three-year term. Unanimously approved.

**REAPPOINTMENT - BOARD OF EXAMINERS & SUPERVISORS FOR ELECTRICIANS**

Motion made by Commissioner Munson, seconded by Nipps, to reappoint Daniel Shank to the Board of Examiners & Supervisors for Electricians for a three-year term. Unanimously approved.

**COUNTY ADMINISTRATOR'S COMMENTS**

Rodney Shoop, County Administrator, thanked Vicki Lumm, Legal Secretary; Tina Rupert, Office Associate; and Norman Bassett, Public Information Officer, for planning the activities in recognition of our armed forces. Mr. Shoop stated that the Sheriff's Department is monitoring the traffic situation near Clear Spring High School. He informed the Commissioners that they would be receiving the new Employee Handbook this week.

**EMERGENCY FOOD ASSISTANCE PROGRAM (TEFAP) CONTRACT - MODIFICATION**

Motion made by Commissioner Nipps, seconded by Kercheval, to approve the modification of the TEFAP contract to authorize Food Resources, Inc. to

APRIL 22, 2003

PAGE FOUR

receive additional grant funding of \$10,000 for purchase of a mobile food pantry, with the remainder of the funding needed to be provided by private and corporate donations. Unanimously approved.

**REVISED BOARDS AND COMMISSIONS POLICY (PR-22)**

Richard Douglas, County Attorney, reviewed revisions to the Boards and Commissions Policy. Mr. Douglas stated that an exception to the residency requirement has been added for members of the Economic Development Commission (EDC). Applicants for the EDC would be considered who are employed by or affiliated with business entities with a substantial presence in Washington County. Certain other minor revisions were made for clarification and to otherwise update the policy.

Motion made by Commissioner Kercheval, seconded by Nipps, to adopt the proposed revisions to the Boards and Commissions Policy (PR-22), including an exception to the residency requirement for appointment to the Economic Development Commission. Unanimously approved.

**RECESS - LUNCH AND TOUR OF WASHINGTON COUNTY RURAL HERITAGE MUSEUM**

The Commissioners recessed at 11:34 a.m. for lunch and a tour of the Washington County Rural Heritage Museum.

**AFTERNOON SESSION**

The afternoon session was called to order at 2:20 p.m. by Vice President William J. Wiyell with the following members present: Commissioners James F. Kercheval, John C. Munson, and Doris J. Nipps.

**COMMENTS REGARDING THE NEW COMPREHENSIVE PLAN AND THE REVISED ZONING ORDINANCE**

Thomas Firey appeared before the Commissioners to comment on the recently adopted Comprehensive Plan. Mr. Firey stated that private rural landowners whose property has been devalued by "downzoning" should be compensated. He indicated that because downzoning is intended to benefit all county residents by preserving the area, it seems appropriate that the landowners be compensated for the loss and the costs be equally distributed so that citizens would equally share the burden. Mr. Firey estimated that it would cost \$145 million to compensate the property owners. He provided data on the formula used to

determine the cost of agricultural land versus the development value and the cost of downzoning. Mr. Firey also stated that the county could offer an annual compensation reimbursement in the form of a tax credit on rural property. The meeting was then opened for questions and discussion.

**BID AWARD - REHABILITATION OF BROADFORDING ROAD BRIDGE**

Motion made by Commissioner Kercheval, seconded by Nipps, to award the contract for the rehabilitation of the Broadfording Road Bridge to BEKA Industries, Inc., which submitted the low responsive, responsible bid of \$693,000, conditional on SHA concurrence since it is a Federal Aid project. Unanimously approved.

**BID AWARD - TENNIS COURTS REPAIR**

Motion made by Commissioner Nipps, seconded by Kercheval, to award the bid for tennis courts repair and resurfacing to Craig Paving, Inc., which submitted the low responsive, responsible bid of \$245,000 for Option 1 (a total of 26 courts located at North Hagerstown, South Hagerstown, Williamsport, and Smithsburg High Schools). Unanimously approved.

**YOUTH OF THE MONTH AWARDS - MARCH 2003**

Commissioner Nipps presented a Certificate of Merit to Eric Rollins in recognition of his selection as the March 2003 Youth of the Month by the Washington County Community Partnership for Children & Families (WCCP). The Commissioners commended Eric for his leadership, academic and extra-curricular activities. Commissioner Nipps stated that Eric would also receive a \$50 savings bond from the WCCP.

**PART-TIME WEIGHT CLERK POSITION - SOLID WASTE DEPARTMENT**

Robert Davenport, Director of the Solid Waste Department, requested that the Commissioners approve his request to advertise to fill the Part-time



APRIL 22, 2003

PAGE FIVE

Weigh Clerk position (Grade 7) at the Forty West Landfill to fill an existing vacancy. Mr. Davenport stated that it is a budgeted position.

Motion made by Commissioner Munson, seconded by Nipps, to approve the request to fill the position of Part-time Weigh Clerk at the Forty West Landfill. Unanimously approved.

**CONTRACT RENEWAL - ELECTRICAL MAINTENANCE SERVICES**

Motion made by Commissioner Kercheval, seconded by Munson, to renew the contract for electrical maintenance services with Kube Electric Company, Inc. with the requested increases for an electrician and helper for a one-year period. Unanimously approved.

**BID AWARD - UNIFORMS FOR SHERIFF'S DEPARTMENT PERSONNEL**

Motion made by Commissioner Munson, seconded by Nipps, to award the bid for uniforms for the Sheriff's Office as follows: Section I (Sheriff's Patrol and Judicial) to Red the Uniform Tailor, Inc. in the total amount of \$14,130; and Section II (Correctional Officers) to Jimmie Muscatello's in the total amount of \$11,972, as based on estimated quantities, for a one-year period with an option by the County to renew the contract for up to two additional consecutive one year periods. Unanimously approved.

**SHERIFF'S DEPARTMENT PROMOTIONS**

A ceremony was held to promote Rodney D. Weicht to the Rank of First Sergeant, Chief of Security, Detention Center, at the Sheriff's Department. Sheriff Charles Mades reviewed First Sergeant Weicht's history with the Department, and he was then presented with his new badge by Capt. Douglas Mullendore. Sheriff Mades then promoted Corporal Terri L. Blair to the Rank of Sergeant, Programs Coordinator, Detention Center. Craig T. Rowe was promoted to the Rank of Corporal, Detention Center and presented with his badge by his daughter. Cpl. Peter A. Lazich was promoted to the Rank of Sergeant, Patrol Division, Narcotics Task Force, and presented with his Sergeant's badge by his son. The Commissioners congratulated them on their promotions and thanked them for their dedication and hard work.

**DISTRIBUTION OF NEW EMPLOYEE HANDBOOKS**

Dee Hawbaker, Assistant Human Resources Director, distributed the new edition of the Employee Handbook and reviewed the revisions.

**CONVENE IN CLOSED SESSION**

Motion made by Commissioner Munson, seconded by Kercheval, to convene in closed session at 2:55 p.m. to consider personnel issues, discuss collective bargaining negotiations, and consult with staff, consultants, or other individuals about pending and potential litigation, and consult with counsel to obtain legal advice, in accordance with Section 10-508 of the State Government Article of the Annotated Code of Maryland. Unanimously approved.

**RECONVENE IN OPEN SESSION**

Motion made by Commissioner Nipps, seconded by Munson, to reconvene in open session at 5:07 p.m. Unanimously approved.

In closed session, the Commissioners consulted with counsel to obtain legal advice on two (2) matters, considered two (2) personnel issues, discussed collective bargaining negotiations, and consulted with staff, consultants, or other individuals about pending and potential litigation. Present during closed session were Commissioners William J. Wivell, John C. Munson, James F. Kercheval, and Doris J. Nipps. Also present at various times were Rodney Shoop, County Administrator; Richard Douglas, County Attorney; John Martirano, Assistant County Attorney; Joni Bittner, County Clerk; Sheriff Charles Mades; Captain Douglas Mullendore; and Lt. Martin Van Evans.

**ADJOURNMENT**

Motion made by Commissioner Kercheval, seconded by Nipps, to adjourn at 5:07 p.m. Unanimously approved.

APRIL 22, 2003  
PAGE SIX

\_\_\_\_\_  
County Administrator

\_\_\_\_\_  
County Attorney

Clerk \_\_\_\_\_



**BOARD OF COUNTY COMMISSIONERS  
OF WASHINGTON COUNTY, MARYLAND**

County Administration Building  
100 West Washington Street, Room 226  
Hagerstown, Maryland 21740-4727  
Telephone/TDD: 240-313-2200  
Fax: 240-313-2201

Gregory I. Snook, *President*  
William J. Wivell, *Vice-President*  
James F. Kercheval  
John C. Munson  
Doris J. Nipps

**BOARD OF COUNTY COMMISSIONERS**

**\*\*\* A G E N D A \*\*\***

**December 16, 2003**

*December 18, 2003, 1:30 – 3:00 p.m., Meeting with Washington County Delegation to the General Assembly –  
EDC Conference Room, 100 W. Washington Street*

- 8:00 am CALL TO ORDER, President *Gregory I. Snook*  
INVOCATION and PLEDGE OF ALLEGIANCE  
APPROVAL OF MINUTES
- 8:05 am COMMISSIONERS' REPORTS & COMMENTS
- 8:20 am REPORTS FROM COUNTY STAFF
- 8:35 am INTRODUCTION OF NEW EMPLOYEES – *Dee Hawbaker*
- 8:40 am TASK FORCE/COMMITTEE TO REVIEW RURAL AREA ZONING – *Rodney Shoop*
- 9:05 am MARYLAND EMERGENCY MANAGEMENT ASSISTANCE COMPACT RESOLUTION  
– *Joe Kroboth*
- 9:15 am BID AWARD – FIRE & RESCUE INSURANCE – *Annajean McKnight*
- 9:25 am ADEQUATE PUBLIC FACILITIES ORDINANCE (APFO) ARTICLE V – SCHOOLS  
(FINAL DRAFT) – *Gary Rohrer, P.E.*
- 9:40 am RENTAL ALLOWANCE PROGRAM (RAP) FISCAL YEAR 2004 APPLICATION - *Dave  
Jordan*
- 9:50 am *Break*
- 10:00 am SUBDIVISIONS EXEMPT FROM THE MORATORIUM DUE TO COMPLIANCE WITH  
DENSITY REQUIREMENTS OF THE COMPREHENSIVE PLAN – *Steve Goodrich*
- 10:10 am EARLY ACTION COMPACT TO ATTAIN 8 HOUR OZONE STANDARD – *Steve  
Goodrich*
- 10:30 am CITIZENS PARTICIPATION
- 11:00 am IMPLEMENTATION OF CHANGE IN IRS REGULATIONS FOR HEALTH CARE  
FLEXIBLE SPENDING ACCOUNTS – *Dave Hankinson*
- 11:10 am UPDATE ON THE CEMETERY RELOCATION AT THE 40 WEST LANDFILL SITE -  
*Terry McGee*

- 11:30 am *EMPLOYEE HOLIDAY CAROLING*
- 11:50 am *Depart for 101 Summit Avenue*
- 12:00 pm ANNUAL LEGISLATIVE LUNCHEON WITH WASHINGTON COUNTY COMMUNITY ACTION COUNCIL (CAC)
- 1:15pm *Depart for 100 W. Washington Street*
- 1:30 pm AWARD BID (PUR-887) TRACK LOADER – LEASE/PURCHASE, WASHINGTON COUNTY SOLID WASTE DEPARTMENT - *Vicky McKenzie*
- 1:45 pm AWARD BID (PUR-889) HAULING OF SCRAP TIRES FROM THE FORTY WEST LANDFILL FOR RECYCLING – *Karen Luther*
- 2:00 pm CLOSED SESSION – *(Consult with staff, consultants, or other individuals about pending and potential litigation; consult with counsel to obtain legal advice; and consider matters that concern proposals for businesses or industrial organizations to locate, expand, or remain in the State)*



## Welcome to Washington County, Maryland

**December 16, 2003**

### **Hagerstown, Maryland**

The regular meeting of the Board of County Commissioners of Washington County, Maryland, was called to order at 8:00 a.m. by President Gregory I. Snook with the following members present: Vice President William J. Wivell and Commissioners James F. Kercheval, John C. Munson, and Doris J. Nipps.

### **INVOCATION AND PLEDGE OF ALLEGIANCE**

The Invocation was delivered by Commissioner Snook, followed by the Pledge of Allegiance to the Flag by the full assemblage.

### **COMMISSIONERS' REPORTS AND COMMENTS**

Commissioner Kercheval reported on the Maryland Association of Counties (MACo) Winter Conference and the meetings of the Economic Development Commission and the Public Golf Corporation. He also commented on Governor Ehrlich's visit to Mack Trucks last week.

Commissioner Wivell informed the Commissioners that he attended the dedication ceremony for the new fire truck at the Funkstown Volunteer Fire Company. He stated that he also attended the Antietam National Battlefield Illumination.

Commissioner Munson stated that he was present when the Governor visited Mack Trucks last week.

Commissioner Nipps also reported on the MACo Winter Conference. She informed the Commissioners that she attended the open house at the Rural Heritage Museum and the Christmas Party sponsored by the Parent/Child Center.

Commissioner Snook informed the Commissioners that Fountaingdale Elementary School would hold its Christmas concert on December 17. He distributed a copy of the City of Hagerstown's 2004 legislative requests. Commissioner Snook commented on the MACo Winter Conference.

### **REPORTS FROM COUNTY STAFF**

Steve Goodrich, Interim Director of Planning, made a correction to the school capacity evaluation chart for elementary schools. The Commissioners discussed how this change would affect the available capacity figures.

Joe Kroboth, Director of Emergency Services, informed the Commissioners that the State has appointed a new director of the Maryland Emergency Management Administration. Mr. Kroboth stated that the assessment has been completed for the department that releases \$140,000 of grant funding for the County.

Gary Rohrer, Director of Public Works, reviewed the plans for the natural gas recovery system at the old Re Road Landfill. Mr. Rohrer indicated that in the past, he has signed the supplemental letters of agreement for the master agreement to allow the County to receive State and Federal funding from the State Highway Administration (SHA). He stated that SHA has requested a letter from the Commissioners granting him the authority to sign on behalf of Washington County.

Motion made by Commissioner Nipps, seconded by Kercheval, to approve granting the Public Works Direct the authority to sign supplemental letters of agreement on behalf of Washington County for SHA projects. Unanimously approved.

#### **INTRODUCTION OF NEW EMPLOYEE**

Dee Hawbaker, Human Resources Administrator, introduced new County employee Raymond Palmer (Permits & Inspections Department). The Commissioners welcomed Mr. Palmer and wished him well in his new position.

#### **TASK FORCE/COMMITTEE TO REVIEW RURAL AREA ZONING**

The Commissioners continued discussions regarding the formation of a task force/committee to review rural area zoning. Rodney Shoop, County Administrator, reviewed the decisions made at last week's meeting about the composition of the group. He stated that the Commissioners agreed to appoint 13 members with one appointment to be made by each Commissioner and the remaining 8 members to be appointed by consensus. Mr. Shoop indicated that several organizations have requested representation on the committee. The Commissioners discussed the matter at length and decided to ask that each group send two recommendations for their consideration for appointment. The groups are as follows: 1) Farm Bureau/farm community; 2) Citizens for the Protection of Rights; 3) Citizens for the Protection of Washington County; 4) Greater Hagerstown Committee; 5) Chamber of Commerce; 6) a land use attorney to be suggested by the Bar Association; 7) Home Builders Association; 8) Appraisers; 9) Banking/financial institutions; 10) Academia; 11) American Farmland Trust; 12) Cooperative Extension Service; 13) League of Women Voters and 14) Economic Development Commission. They tentatively agreed to schedule a discussion during the third week in January.

#### **MARYLAND EMERGENCY MANAGEMENT ASSISTANCE COMPACT RESOLUTION**

Motion made by Commissioner Kercheval, seconded by Wivell, to adopt a Resolution authorizing participation in the Maryland Emergency Management Assistance Compact in the event of an emergency or disaster in accordance with the Annotated Code of Maryland to provide personnel, equipment, materials and other forms of assistance, to any participating political subdivision or with the State of Maryland, pursuant to the terms and conditions thereof. Unanimously approved.

#### **BID AWARD – INSURANCE FOR VOLUNTEER FIRE & RESCUE COMPANIES**

Motion made by Commissioner Kercheval, seconded by Wivell, to award the contract for insurance for volunteer fire and rescue companies to Selective Insurance Company (Agent Stine Davis & Peck Insurance which submitted the only responsive, responsible quote for the package policy of \$418,668 and workers compensation for volunteers of \$152,531. Unanimously approved.

The Commissioners requested that staff evaluate the feasibility of utilizing self-insurance for volunteer fire and rescue companies.

#### **ADOPTION OF ADEQUATE PUBLIC FACILITIES ORDINANCE ARTICLE V - SCHOOLS**

Gary Rohrer, Director of Public Works, reviewed the final draft of the Adequate Public Facilities Ordinance (APFO) Article V – Schools. He reviewed the revisions made at the December 8 meeting. Article V of the APFO would become effective on January 1, 2004 and address inadequate capacity in schools due to residential growth and development. The Article addresses all residential development for which the Planning Commission has not granted final plat approval. Commissioner Kercheval emphasized that the Article applies to new subdivisions and not existing lots of record.

The Commissioners reviewed the draft and had several questions for Mr. Rohrer. After discussion, they agreed to make minor revisions in the final draft.

Motion made by Commissioner Wivell, seconded by Munson, to adopt Article V – Schools, with revisions to

Section 5.4.4, to the Adequate Public Facilities Ordinance, to become effective January 1, 2004. The Ordinance will be reviewed in six months. Unanimously approved.

**RENTAL ALLOWANCE PROGRAM (RAP) APPLICATION FOR FY 2004**

Motion made by Commissioner Nipps, seconded by Munson, to submit an application to the State Office of Rental Services Programs for the Rental Allowance Program (RAP) application for FY 2004 and Grant Agreement for an amount up to \$58,478. Unanimously approved.

**SUBDIVISIONS EXEMPT FROM THE MORATORIUM DUE TO COMPLIANCE WITH DENSITY REQUIREMENTS OF THE COMPREHENSIVE PLAN**

Steve Goodrich, Interim Planning Director, met with the Commissioners to review a subdivision plat titled Rocky Spring Enterprises, Inc., Lots 6, 7, and 8. Mr. Goodrich informed the Commissioners that the subdivision is consistent with the density guidelines of the adopted Comprehensive Plan. He stated that the Planning Commission has recommended approval of the plat. In combination with the lots approved prior to the moratorium, the subdivision would contain more than the five lots that are permitted. The Commissioner discussed the matter and approved the request.

Motion made by Commissioner Munson, seconded by Nipps, to approve the subdivision plat titled Rocky Spring Enterprises, Inc., Lots 6, 7, and 8, which is in compliance with the adopted Comprehensive Plan. Unanimously approved.

**EARLY ACTION COMPACT TO ATTAIN EIGHT-HOUR OZONE STANDARD**

Mr. Goodrich explained that the new Environmental Protection Administration (EPA) would include Washington County in the nonattainment area since it is located within the Washington, D.C. Consolidated Metropolitan Statistical Area. The County has committed to early action to reduce pollution levels and thereby avoid stricter regulatory requirements regarding transportation planning and air quality. He explained that the basic concept of an early action compact (EAC) is to allow an area to defer designation and certain requirements by enacting regulations to come into compliance early.

Mr. Goodrich introduced Jim Frazier from Baker Engineering, Randy Mosier from the Maryland Department Transportation (MDOT), and Mike Nixon from the Maryland Department of Environment (MDE), who were in attendance to provide information on the status of a report they are preparing on behalf of Washington County regarding the Early Action Compact. Mr. Mosier provided information on the milestones that the County is expected to accomplish in order to satisfy the requirements for the final report of the EAC and the possible consequences if it is not met. Mr. Nixon reviewed potential control measures that have been implemented or scheduled and possible measures that the County could enact. The meeting was opened for questions and discussion. The Commissioners acknowledged the support that State agencies have provided and thanked them for their assistance.

D  
I  
R  
E  
C  
T  
O  
R  
Y

Motion made by Commissioner Nipps, seconded by Munson, to comply with the recommendations outlined today's presentation in order to meet future milestones of the EPA and to make the final report deadline of March 31, 2004, which is required for the Early Action Compact to meet the Eight-Hour Ozone Standards. Unanimously approved.

**CITIZENS PARTICIPATION**

Tom Berry had several questions about rezoning issues and the committee to be appointed to address rural zoning.

Pete Thomas, Executive Director of the Western Maryland Consortium, informed the Commissioners that he received notice that Western Maryland had the top performance record in the State and will be receiving bonus monies as a result of its performance.

Attorney John Urner, representing Todd and Michael Easterday, asked the Commissioners to approve a



change to the Comprehensive Plan to extend the Town of Boonsboro's Town Growth Area boundary to cover the entire Stiles farm property. Mr. Umer stated that he discussed this with the chair of the Planning Commission before bringing it to the Commissioners. The Commissioners stated that they would take the matter under advisement and get an answer to them as soon as possible.

#### **APPROVAL OF LOCAL LAW ENFORCEMENT GRANT – SHERIFF'S DEPARTMENT**

Motion made by Commissioner Munson, seconded by Nipps, to accept a grant from The U.S. Department of Justice for a Local Law Enforcement Block Grant of \$28,926 with a County match of \$3,214, which was budgeted by the Sheriff's. Unanimously approved.

#### **AMENDMENT TO FLEXIBLE SPENDING PLAN**

David Hankinson, Director of Human Resources, met with the Commissioners to request their approval to amend the County Flexible Spending Plan. Mr. Hankinson informed the Commissioners that the Internal Revenue Service (IRS) has ruled that Health Care Flexible Spending Accounts may be used to reimburse the cost of certain over-the-counter (OTC) medicines. He explained that the rule covers only those OTC drugs used for a medical condition and not just for general health by the participant or their dependents. Mr. Hankinson provided examples of some items that are now eligible for reimbursement.

Motion made by Commissioner Wivell, seconded by Kercheval, to amend the Flexible Spending Plan to allow reimbursement for over-the-counter medicines now permitted in accordance with IRS Revenue Ruling 2003 102, to become effective January 1, 2004. Unanimously approved.

#### **UPDATE - CEMETERY RELOCATION AT THE FORTY WEST LANDFILL SITE AND APPROVAL OF CHANGE ORDER AND BUDGET TRANSFER**

Terry McGee, Chief Engineer, and Robert Slocum, Deputy Chief Engineer, provided an update on the cemetery relocation effort at the Forty West Landfill site. Mr. McGee explained that the discovery of twice as many burial sites as anticipated has increased the work effort and the costs of archeological services and reinterment. He reviewed the proposed Change Order No. 1 that reflects the increase based on unit cost items included in the original proposal. The Change Order requested is for \$247,093.05. Since the current budget balance is not adequate to fully cover the cost increase, Mr. McGee asked for a transfer of \$76,000 to fully fund the project. The meeting was then opened for questions and discussion.

Motion made by Commissioner Nipps, seconded by Kercheval, to approve Change Order No. 1 in the amount of \$247,093.05 and the requested budget transfer of \$76,000 (Account 498710-31-21010 LOI 007) to fund the Cemetery Relocation Project at the Forty West Landfill. Unanimously approved.

#### **RECESS – COMMUNITY ACTION COUNCIL LUNCHEON AND CHRISTMAS CAROLING**

The Commissioners recessed at 11:46 a.m. to join County employees in singing Christmas carols in front of the County Administration Building and to attend the annual legislative luncheon at the Community Action Council.

#### **AFTERNOON SESSION**

The afternoon session was called to order at 1:36 p.m. by President Gregory I. Snook, with the following members present: Vice President William J. Wivell and Commissioners James Kercheval, John Munson, and Doris Nipps.

#### **APPROVAL OF MINUTES – DECEMBER 9, 2003**

Motion made by Commissioner Kercheval, seconded by Nipps, to approve the minutes of December 9, 2003 as amended. Unanimously approved.

#### **BID AWARD – TRACK LOADER – LEASE/PURCHASE – SOLID WASTE DEPARTMENT**

Motion made by Commissioner Nipps, seconded by Munson, to award the contract for lease/purchase of a track loader for the Solid Waste Department to Alban Tractor Co., Inc., which submitted the lowest responsive, responsible annual lease payment of \$68,681.01 for five years. Unanimously approved.

#### **BID AWARD – HAULING OF SCRAP TIRES FROM FORTY WEST LANDFILL FOR RECYCLING**

Motion made by Commissioner Munson, seconded by Wivell, to award the contract for the hauling of scrap tires from the Forty West Landfill for recycling to The Dirt Express Company, based on estimated annual quantities at unit costs for the sum total of \$16,349. Unanimously approved.

#### **APPOINTMENT OF PERMITS & INSPECTIONS**

Motion made by Commissioner Kercheval, seconded by Nipps, to promote William Sprague to the position of Director of Permits & Inspections (Grade 16), and to promote Angela Smith to the position of Deputy Director (Grade 15). Unanimously approved.

#### **CONVENE IN CLOSED SESSION**

Motion made by Commissioner Munson, seconded by Nipps, to convene in closed session at 2:02 p.m. to consult with staff, consultants or other individuals about pending or potential litigation, consult with counsel to obtain legal advice, and consider matters that concern proposals for businesses or industrial organizations to locate, expand, or remain in the State, all in accordance with Section 10-508 of the State Government Article of the Annotated Code of Maryland. Unanimously approved.

#### **RECONVENE IN OPEN SESSION**

Motion made by Commissioner Kercheval, seconded by Wivell, to reconvene in open session at 4:08 p.m. Unanimously approved.

In closed session, the Commissioners consulted with counsel to obtain legal advice on three (3) matters, consulted with staff, consultants or other individuals about pending or potential litigation, and considered matters that concern proposals for businesses or industrial organizations to locate, expand, or remain in the State. Present during closed session were Commissioners Gregory I. Snook, William J. Wivell, James F. Kercheval, Doris J. Nipps, and John C. Munson. Also present at various times were Rodney Shoop, County Administrator; Richard Douglas, County Attorney; John Martirano, Assistant County Attorney; Duane Gigeous, Part-time Assistant County Attorney; Joni Bittner, County Clerk; Tim Troxell, Executive Director of the Economic Development Commission (EDC); Stephen Christian, EDC Business Development Specialist; EDC member Douglas Wright; Robert Garver, Regional Office of the Department of Business & Economic Development; Gary Rohrer, Director of Public Works, Terry McGee, Chief Engineer, and Greg Murray, Director of the Water Quality Department; and Water Quality Advisory Commission members Clarence Scheer, Scott Schubel, and Ed Renn.

#### **APPROVAL TO ADVERTISE POSITION – BUDGET & FINANCE**

Motion made by Commissioner Nipps, seconded by Kercheval, to authorize advertising to fill the Accounting Supervisor position in the Department of Budget and Finance. Unanimously approved.

#### **ADJOURNMENT**

Motion made by Commissioner Munson, seconded by Wivell, to adjourn at 4:09 p.m. Unanimously approved.

County Administrator

**County Attorney**

\_\_\_\_\_, County Clerk

**Back to the Minutes Table**  
**Back to the Washington County Home Page**

[Home](#) | [Alphabetical Directory](#) | [County Government](#) | [About Washington County](#) | [About Our Towns and Corr](#)

©2004 Washington County, Maryland



**WASHINGTON COUNTY DIVISION OF  
PLANNING & COMMUNITY DEVELOPMENT**

Washington County Administrative Annex  
80 West Baltimore Street  
Hagerstown, Maryland 21740-6003  
Telephone: 240-313-2430  
FAX: 240-313-2431  
Deaf and Hard of Hearing call: 7-1-1 for Maryland Relay

July 15, 2004

Heidi Adams, Managing Director  
Clean Air Partners  
777 North Capitol Street, NE  
Suite 300  
Washington, DC 20002-4239

Re: Meeting with Washington County Staff

Dear Heidi,

As we discussed during our telephone conversation this morning, Washington County has recently been designated as a non-attainment area for the 8-hour ozone standard. In conjunction with the Maryland Department of Transportation and the Maryland Department of the Environment we have submitted an Early Action Plan to the EPA outlining control measures that Washington County intends to implement in order to hopefully reach attainment before 2007.

It was during the process of choosing control measures for the Early Action Plan that we were informed of your organization Clean Air Partners. In an effort to gain more information about air quality and possible mitigation efforts we are interested in meeting with you to learn more about your organization.

This letter is to confirm our meeting set for Wednesday, July 21, 2004 at 1 pm here at the Washington County Administrative Annex in Hagerstown, Maryland. We look forward to meeting with you and learning more about your organization.

Sincerely,

Jill Baker  
Associate Planner

cc: Randy Mosier, MDE

# **The Herald-Mail Newspapers**

100 Summit Ave. / P.O. Box 439  
Hagersown, MD 21740

## **FAX TRANSMITTAL**

**DATE:** 1/5/04

**MESSAGE TO:** Sandy

**NAME OF COMPANY:** \_\_\_\_\_

**FAX NUMBER: 301-733-7264**

**NUMBER OF PAGES:** \_\_\_\_\_

**Comments/Special Instructions:** \_\_\_\_\_

*Copy of ad requested*

**In Case of Transmission Difficulties, Please Call**

**Area Number:** \_\_\_\_\_ **Extension:** \_\_\_\_\_



**WASHINGTON COUNTY DEPARTMENT OF  
PLANNING AND COMMUNITY DEVELOPMENT**

Washington County Administrative Annex  
80 West Baltimore Street  
Hagerstown, Maryland 21740-6003  
Telephone: 240-313-2430  
FAX: 240-313-2431  
Deaf and Hard of Hearing call 7-1-1 for Maryland Relay

---

**TEXT OF BACK PAGE NEWSPAPER AD**

---

**(Larger Text and Bold)** Washington County Early Action Compact Public Meeting

The Washington County Department of Planning and Community Development will hold a stakeholders meeting to discuss and obtain public input on the proposed Early Action Compact program in compliance with the EPA Air Quality Standards. The meeting will be held in the conference room at the Washington County Administrative Annex, 80 West Baltimore Street, Hagerstown, MD on **Wednesday, January 14, 2004 at 6:00 p.m.** If you have any questions, please call (240) 313-2430.

---

**INSTRUCTIONS**

---

Publish 1 time each - Morning Herald and Daily Mail  
Dates of Publication – 1/05/04, 1/12/04

Please Bill - Washington County Department of  
Planning & Community Development  
80 West Baltimore Street  
Hagerstown, MD 21740  
(240) 313-2430





**WASHINGTON COUNTY DEPARTMENT OF  
PLANNING AND COMMUNITY DEVELOPMENT**

Washington County Administrative Annex  
80 West Baltimore Street  
Hagerstown, Maryland 21740-8003  
Telephone: 240-313-2430  
FAX: 240-313-2431  
Deaf and Hard of Hearing call 7-1-1 for Maryland Relay

**CERTIFICATION OF NEWSPAPER AD**

I, Ann Reynolds received prepared  
back page ads from the Washington County Planning and Community Development for  
Public Notice on 12/22/03 at 1:25  
(Date) (Time)

These ads will be published on January 5, 2004 and on January 12, 2004, both  
papers.

Ann Reynolds  
Signature  
Herald Mail Company

cc: file



have done something different, and we don't lose the game. I could have thrown the ball away. I could have seen him." Favre, as usual, thrived in the cold: 20 degrees, with a chill of 7.

ing a home playoff game for the first time ever, to Atlanta. "I'm not surprised by anything," Favre said. "And if you're around long enough, you lose games that you're supposed to win and you win games that

Green Bay covered 60 yards in 12 plays. Green converted a fourth-and-1 from the 3 before surging into the end zone to tie it with 10:01 left. Green later converted another fourth-and-1 at the Seattle

Eight plays later, Green scored for the lead. But Hasselbeck brilliantly guided Seattle to the tying touchdown, hitting Bobby Engram on a 34-yard play before Alexander scored.

# Ravens

Continued from D1

"I'm going to be the starting quarterback for the Baltimore Ravens," he said. "I've got a lot

to work on during the offseason; I want to go into next season on a full sprint. We accomplished a lot this year, but we have a lot more to accomplish."

That was the prevailing theme as the players packed their belongings into trash bags and went their separate ways.

Armed with the Defensive Player of the Year (Ray Lewis), the Offensive Player of the Year (Jamal Lewis) and six other Pro Bowlers, Billicek intends to take the Ravens to the next level in 2004.

"It's exciting to think where we're at right now," he said.

## DELIGHTABLES

17715 Virginia Avenue, Halfway Plaza  
**301-393-8803**

Now Open 7 a.m. to 9 p.m. Everyday  
Specials Week of 1/5

Wkly - Chicken Slippery Pot Pie	\$5.25
Low Fat Greek Pasta	\$3.25
Tues - 2 PC BBQ Chicken	\$5.75
Low Carb Pork & Sauerkraut	\$4.95
Wed - Winter Picnic	\$4.85
Swiss Steak	\$5.54
Low Fat Salsa Chicken Salad	\$3.29
Thurs - Spaghetti	\$5.25
Low Fat Turkey Teriyaki	\$5.25
Baked Fish	\$3.25
Tuna Casserole	\$4.95

We have books, videotapes, and DVDs on Dieting and Exercise

Washington County Free Library in partnership with Western Maryland Public Libraries

## LOOKIN' NU CARPET and UPHOLSTERY CLEANING

2 Rooms	\$49
3 Rooms	\$63

(Up to 240 SF Per Room)  
Sofa, Loveseat & Chair \$85  
(Shedding Only)  
Liv. Room, Din. Room, Hall Complete PLUS 3 Bedroom Traffic Areas \$95  
CARPET REPAIRS and RESTRETCHING AVAILABLE  
Call 301-797-5751 (800) 403-2121

## DIXON-TROXELL AMERICAN LEGION POST #211 FUNKSTOWN, MD.

Weekly Specials for Jan. 5-11, 2004

Mon. Hot Roast Beef Sandwich w/Fries or Mashed Potatoes	\$3.95
Tues. Fried Chicken Dinner w/2 Veggies	\$4.95
Weds. Shepherd's Pie w/1 Veg.	\$4.95
Thurs. Salmon Cakes w/2 Veggies	\$6.25
Fri. Fried Haddock Sandwich w/F. Fries	\$3.95
Fried Haddock Dinner w/2 Veggies	\$7.50
Sat. Prime Rib w/2 Veggies	\$10.95
Sun. Stuffed Chicken Breast w/2 Veggies	\$6.25

Tues. Ladies' Auxiliary Meeting  
Weds. Bingo  
Thurs. Ace of Diamond Drawing  
Fri. - Prize Night

Members and their guests

## WASHINGTON COUNTY EARLY ACTION COMPACT PUBLIC MEETING

The Washington County Department of Planning and Community Development will hold a stakeholders meeting to discuss and obtain public input on the proposed Early Action Compact program in compliance with the EPA Air Quality Standards. The meeting will be held in the conference room of the

WASHINGTON COUNTY ADMINISTRATIVE ANNEX  
80 W. Baltimore St., Hagerstown, MD  
on Wed., January 14, 2004 at 6:00 p.m.  
If you have any questions, please call 240-313-2430

## Washington County Hospital offers

### FREE BREAST CANCER SCREENING

for Washington County women age 18 and older  
Thursday, January 8, 2004  
9:00 a.m. to 12:00 noon

Community Free Clinic  
18 West Franklin Street  
Hagerstown, MD

- FREE Breast Health Education
- FREE Clinical Breast Exam
- FREE Same Day Mammograms
- FREE Transportation

Funded by the Maryland Affiliate of the Susan G. Komen Breast Cancer Foundation

Collaborators:  
Breast Cancer Awareness of the Cumberland Valley & Washington County Health Department's Breast & Cervical Cancer Program

For more information call 301-665-4671

## AMERICAN LEGION POST 202 MENU WEEK OF

Dec. 29th, 2003 thru Jan. 4th, 2004

Monday, Dec. 29th, 2003  
FLASHBACK MENU: Dinner at 11 a.m. \$4.25  
ATX: POTLUCK \$4.25

Tuesday, Dec. 30th, 2003  
Steak & Chops w/ Chicken Wings \$4.50  
Child of Buffet - 3 to 7:30 p.m. \$3.75

Wednesday, Dec. 31st, 2003  
ATX: Original Limited Plated Fish w/2 Veggies \$4.25  
Stuffed Peppers w/2 Veggies \$4.25

THURSDAY, JAN. 1st, 2004  
Beef Pot & Sausage w/ Mashed Potatoes \$4.50  
ATX: Shepherd w/ Potatoes & Garlic Bread \$4.75

Friday, Jan. 2nd, 2004  
Beef-Hall Chicken w/2 Veggies \$5.25  
Baked Hamlet w/2 Veggies \$5.75

Saturday, Jan. 3rd, 2004  
Prime Rib w/ Potatoes & Timed Salad \$10.95  
Grilled Chicken Sandwich w/ F&C Side \$4.75  
Club Date Dinner w/2 Veggies \$9.45

Sunday, Jan. 4th, 2004  
Country Style Sausages w/2 Veggies \$5.95  
Deep Fried Haddock w/2 Veggies \$5.95  
Reservations served daily 7 a.m. to 11 a.m.  
ATX: Breakfast Buffet at the Clubhouse \$3.25  
Dinner special \$6 \$7.50

Upcoming Events:  
Dec. 27 - Monday Night Football  
Wed. Night 1 Dec. 31 - 2nd Night \$10.95  
Get the Special One Full Half Price  
Remember Body Throwing Night w/ DJ Discos  
New Year's Eve Party - Tickets Available  
New Year's Eve Party - Tickets Available  
Jan. 1 - Super Bowl Party  
Jan. 7 - Super Bowl Party  
Jan. 14 - Super Bowl Party  
Jan. 21 - Super Bowl Party

## 2003 YEARBOOK OF BABIES

Featuring Babies Born JANUARY 1, 2003

DECEMBER 31, 2003

only \$20

Published on TUESDAY JANUARY 27, 2004

Deadline is THURSDAY JANUARY 15, 2004

Look for an entry form in upcoming Herald-Mail Newspapers

Herald-Mail Classified Dept.

301-733-6900 or 1-800-626-6397

Fax: 301-733-7264

Email: classified@herald-mail.com

## NEW YEAR'S RESOLUTION

is to return to college

Then the FROSTBURG CENTER is ready to help

Bachelor's in Accounting

Business Administration

Liberal Studies (Self-designed)

Law and Society (Justice Studies)

Sociology

Master's in MBA  
MBA/Master of Nursing  
-MEd.  
Master of Arts in Teaching

20 Public Square, 301-791-4020  
www.frostburg.edu/centers






**WASHINGTON COUNTY DEPARTMENT OF  
PLANNING AND COMMUNITY DEVELOPMENT**

Washington County Administrative Annex  
80 West Baltimore Street  
Hagerstown, Maryland 21740-6003  
Telephone: 240-313-2430  
FAX: 240-313-2431  
Deaf and Hard of Hearing call 7-1-1 for Maryland Relay

**MEMO TO:** *Potential Interested Parties*

**FROM:** *Stephen T. Goodrich, Interim Planning Director* 

**DATE:** *February 13, 2004*

**SUBJECT:** *Early Action Compact Update - Public Meeting*

---

*Please be advised a public meeting will be held on Wednesday, February 25, 2004 at 6:00 p.m. to discuss the proposed Washington County Early Action Compact program in compliance with the EPA Air Quality Standards. The public meeting will be held in the conference room of the Washington County Administrative Annex, 80 West Baltimore Street, Hagerstown, Maryland.*

*If you have any questions or need directions, please contact the Washington County Department of Planning and Community Development at (240) 313-2430.*

STG/sac



**INVITATIONS TO THE PUBLIC MEETING  
SENT TO THE FOLLOWING:**

- MUNICIPALITIES (see attached listing)
  
- CITY OF HAGERSTOWN
  
- CHAMBER OF COMMERCE  
111 W. Washington Street  
Hagerstown, MD 21740
  
- GREATER HAGERSTOWN COMMITTEE, INC.  
5 Public Square  
Hagerstown, MD 21740 Attn: Art Callahan
  
- ECONOMIC DEVELOPMENT COMMISSION – Tim Troxell, Director
  
- JIM LAIRD  
Citizens for the Protection of Wash. Co.  
1903 Maplewood Drive  
Hagerstown, MD 21740

Washington County  
Municipal Corporations

**BOONSBORO** (432-5141)

Town Hall  
21 North Main Street  
Boonsboro, MD 21713

Charles F. "Skip" Kauffman, MAYOR

Howard Long, Asst. Mayor  
Richard E. Hawkins, Sr.  
Gene Smith  
Richard Gross  
Ray Grove  
Kevin Chambers

**HAGERSTOWN** (790-3200)

City Hall  
One East Franklin Street  
Hagerstown, MD 21740

William M. Breichner, MAYOR

Kristin B. Aleshire  
N. Linn Hendershot  
Lewis C. Metzner  
Carol N. Moller  
Penny May Nigh

**CLEAR SPRING** (842-2252)

Town Hall  
P. O. Box 104  
Clear Spring, MD 21722

Paul D. Hose, Jr., MAYOR

Julianna Albowicz, Vice Mayor  
Gary L. Grove  
Terry Baker  
Mason B. Munday

**HANCOCK** (678-5622)

Town Hall  
126 West High Street  
Hancock, MD 21750

Daniel Murphy, MAYOR

Randy Pittman  
David B. Smith  
W. Gregory Yost  
Darwin Mills

**FUNKSTOWN** (791-0948)

Town Hall  
P. O. Box 235  
Funkstown, MD 21734

Robert L. Kline, MAYOR

Paul N. Crampton, Jr., Asst. Mayor  
Sharon Chirgott  
Kim Ramer  
Robert Rodgers, Jr.  
Richard Nigh  
John Phillips

**KEEDYSVILLE** (432-5795)

Town Hall  
P. O. Box 359  
Keedysville, MD 21756

Lee Brandenburg., MAYOR

Matt Hull, Asst. Mayor  
Jackie Stranathan  
Richard Walton  
Barry Levey

**SHARPSBURG** (432-4428)

Town Hall  
P.O. Box 368  
Sharpsburg, MD 21782

Sidney Gale, MAYOR  
Hal Spielman, Vice Mayor  
J. W. Eichelberger  
Russell Weaver  
Patti Hammond  
Ralph Hammond  
Marjorie Jamison

**SMITHSBURG** (824-7234)

Town Hall  
P. O. Box 237  
Smithsburg, MD 21783

Mildred "Mickey" Myers, MAYOR

Ralph Regan  
James LaFemina  
Elizabeth "Peachy" Mann  
Jerome Martin  
Jake Johnson

**WILLIAMSPORT** (223-7711)

Town Hall  
P. O. Box 307  
Williamsport, MD 21795

John W. Sláyman, MAYOR  
Timothy Ammons  
Walter W. Tracy, Asst. Mayor  
James McCleaf  
Gloria Bitner  
James C. Kalbfleisch  
Roxanne Long

**WASHINGTON COUNTY - BOARD  
OF COUNTY COMMISSIONERS**

County Administration Building  
100 West Washington Street  
Hagerstown, MD 21740  
(301) 791-3090

Gregory I. Snook  
William J. Wivel  
James F. Kercheval  
Doris J. Nipps  
John C. Munson



**WASHINGTON COUNTY DEPARTMENT OF  
PLANNING AND COMMUNITY DEVELOPMENT**

Washington County Administrative Annex  
80 West Baltimore Street  
Hagerstown, Maryland 21740-6003  
Telephone: 240-313-2430  
FAX: 240-313-2431  
Deaf and Hard of Hearing call 7-1-1 for Maryland Relay

---

**TEXT OF BACK PAGE NEWSPAPER AD**

---

**(Larger Text and Bold)** Washington County Early Action Compact Public Meeting

The Washington County Department of Planning and Community Development will hold a public meeting to discuss and obtain public input on the proposed Early Action Compact program in compliance with the EPA Air Quality Standards. The meeting will be held in the conference room at the Washington County Administrative Annex, 80 West Baltimore Street, Hagerstown, MD on **Wednesday, February 25, 2004 at 6:00 p.m.** If you have any questions, please call (240) 313-2430.

---

**INSTRUCTIONS**

---

Publish 1 time each - Morning Herald and Daily Mail  
Dates of Publication – **2/20/04, 2/23/04**

Please Bill - Washington County Department of  
Planning & Community Development  
80 West Baltimore Street  
Hagerstown, MD 21740  
(240) 313-2430





**WASHINGTON COUNTY DEPARTMENT OF  
PLANNING AND COMMUNITY DEVELOPMENT**

Washington County Administrative Annex  
80 West Baltimore Street  
Hagerstown, Maryland 21740-6003  
Telephone: 240-313-2430  
FAX: 240-313-2431  
Deaf and Hard of Hearing call 7-1-1 for Maryland Relay

**CERTIFICATION OF NEWSPAPER AD**

I, Heather Quessada received prepared  
back page ads from the Washington County Planning and Community Development for  
Public Notice on Feb. 18<sup>th</sup>, 04 at 8:35  
(Date) (Time)

These ads will be published on February 20, 2004 and on February 23, 2004, both  
papers.

Heather Quessada  
Signature  
Herald Mail Company

cc: file



**HAGERSTOWN YMCA**  
1100 Eastern Blvd. N.  
301-734-3990  
*We build strong kids, strong families,  
strong communities.*

**40% Off and More!**  
Sizes XS through Plus Size 2  
*Easy Care - Ideal for Travel*  
Questions? Call 301-733-9539

**ANNOUNCES NEW OFFICE HOURS:**

Tuesday 8:00-5:00  
Wednesday 8:00-5:00  
Thursday 8:00-5:00  
Friday 8:00-Noon

322 North Potomac St.  
Hagerstown, MD 21740  
301-739-1017

*New Patients Welcome  
Most Insurance Accepted*

770 Frederick St., Hagerstown, MD—301-791-3993  
Lunch & Dinner Menu—Feb. 20th-Feb. 26th

Fri. Batter Dipped Haddock w/2 Veggies.  
Sat. 10 oz. Black Gold Steak w/2 Veggies.  
Sun. Stuffed Pork Chops w/2 Veggies.  
Mon. Creamed Chipped Beef  
over Toast w/1 Veg.  
Tues. Crab Cakes w/2 Veggies.  
Wed. Meat Loaf w/2 Veggies.  
Thurs. Baked Ham w/2 Veggies.

Saturday, February 21st  
Band - Phoenix  
Members & Their Guests

**Ingram's Men's Shop**  
announces the biggest  
**PRESIDENT'S DAY SALE**  
**SAVE 50%-60% OFF**  
Our sale prices are better  
than any outlet, warehouse  
or department store sale  
Sale Ends Feb. 21  
301-739-3494

1st Block N. Jonathan St., Hagerstown  
Free Parking in our lot beside store

**BOTANICA SERVICES, INC.**  
*Your Complete Landscape  
Maintenance Company*  
*Accepting New Lawn, Tree  
& Shrub Care Customers*  
Superior Customer Service  
Expertly Trained Applicators  
High Quality Turf Materials  
Tree & Shrub Injection  
(Alternative to spraying)  
*Quality, Not Quantity Driven*  
**BOTANICA SERVICES, INC.**  
MD - PA - WV  
301-745-4644

**GREENSBURG  
FARM MARKET**

Temple Orange  
Honey Tangerine  
Tomatoes  
3 lb. Apples - 99¢  
Navel Oranges  
50 lb. Potatoes - \$9.99  
Primrose

17835 Virginia Ave., Hagerstown, MD

301-745-4094

Open Tues. through Sat.  
10 a.m. - 5 p.m.  
Closed Sun. & Mon.

**OYSTER, HAM,  
& TURKEY SUPPER**

Rohrersville Ruritan Club  
Old School House, located off (67)  
Rohrersville Rd., 4 miles South of  
Boonsboro - 8 miles from 340.

SATURDAY, FEB. 21, 2-5 p.m.

Served family style

Adults: \$12 tax included  
Children 6-12: \$6 tax included  
Under 6: Free

Sponsored by: Rohrersville Ruritan Club

Please bring containers for carryout  
If inclement weather call: 301-432-5541

Ad sponsored by: C.D.F. Erectors

FIRST CHRISTIAN CHURCH  
YOUTH GROUP FUNDRAISER  
*Annual*  
**SPAGHETTI DINNER**  
SAT., FEB. 21<sup>ST</sup>,  
4:30 pm ~ 7:30 pm  
Adults: \$5; Children (6-10) \$3  
Under 5 ~ FREE  
First Christian Church  
Fellowship Hall  
1345 Potomac Ave., Hagerstown  
Ad Sponsored by  
Dr. Paul Mauriello

**Give Your Home  
A New Look!**  
• Carpet/Carpet Remnants  
• Vinyl/Vinyl Remnants  
• Hardwood Flooring (we install prefinished  
& unfinished hardwood flooring)  
• We Sell & Install Ceramic Tile  
• Formica Counter tops  
*We Sand & Refinish  
Your Hardwood Floors!*  
**HAGERSTOWN FLOORS, INC.**  
1101 Virginia Ave., Hagerstown, MD  
301-797-6100  
MON.-FRI. 7 AM-7 PM  
(Wed. 7 AM-5 PM); SAT. 8 AM-3 PM  
We Honor Most Major Credit Cards

**WASHINGTON COUNTY  
EARLY ACTION COMPACT  
PUBLIC MEETING**

The Washington County Department of  
Planning and Community Development will  
hold a public meeting to discuss and obtain  
public input on the proposed Early Action  
Compact program in compliance with the EPA  
Air Quality Standards. The meeting will be  
held in the conference room of the:

Washington County Administrative Annex  
200 West Baltimore Street, Hagerstown, MD

on Wednesday, February 25, 2004  
at 6:00 p.m.

If you have any questions, please call  
240-313-2430.

**JOIN PASTOR MARCIA FOR  
"HOLD ONTO YOUR  
SEAT SUNDAY!"**

(Sermon Message -  
Measurements of Love)

February 22

8:30 a.m. & 10:45 a.m.

**WILLIAMSPORT UNIT  
METHODIST CHURCH**

25 East Church Street  
Williamsport, MD

Church School for All Ages at 9:30 a.m.

It's beginning to look alot  
like Spring here!

**LEHMANS MILL**

Fabulous Savings on Furniture  
Up to 40% off everyday  
Johnston Benchworks, Keystone  
American Heritage and lots more!

\* \* \* \* \*  
We have all sizes of Primitive  
Stars! Willow Tree Angels, Oodles  
of Candles, Home Decor and  
Fabulous Gifts that you'll adore.  
\* \* \* \* \*

Hours: Tues.-Sat. 10-5, Sun. 12-5  
Closed Monday 301-739-9119

Spring Open House  
March 27 & 28

**CITICORP**

*Pre-employment testing  
sessions will be held  
at our facility off I-81 at  
Mason Dixon Road on  
Friday, February 20<sup>TH</sup>  
8:45 AM*

*Tuesday, February 24<sup>TH</sup>  
12:45 PM*

Testing is a pre-requisite for  
employment in any of our customer  
contact positions. Please arrive 15  
minutes prior to scheduled time.

*For immediate consideration,  
please visit our website at  
www.careers.citicorp.com/hagerstown*

*I can't see as well as I used to.  
My hearing is starting to fail.  
I hurt when I get up from sleeping.  
I have trouble... wagging my tail?*

Our pets age just like we do only FASTER!  
Please join us

Tuesday, February 24th at 7:00 p.m.  
To learn what can be done to help ease  
your pet into the "Golden Years"

Animal Health Clinic of Funkstown  
26 E. Baltimore St.  
Funkstown, MD

*Ask Us About  
CRUISES*

Hagerstown  
301-797-3711

**MAXIMUM CRUISE SAV**

Call your local independent or  
specialist for current specials on  
CruiseOne Magazine  
Carrie Chapman & Doug Char

**CRUISEONE**

11 in Cruising Nations

# **The Herald-Mail Newspapers**

## Fax Cover Sheet

Date: 2/23/04

Message To: Sandy 240-313-2431

Company Name: \_\_\_\_\_

From: Ann Reynolds  
Inside Sales Consultant  
1-301-733-5131 ext. 2040  
annr@herald-mail.com

Fax Number: 301-733-7264

Number of Pages: \_\_\_\_\_

Comments/Special Instructions: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

This is a copy of how your ad would appear in The Herald Mail

ad in The Herald Mail in a week reaches 81% of Washington County Adults. The Herald Mail reaches over 107,000 Sunday readers and over 90,000 Daily.  
(Spec Ads are property of the Herald-Mail Newspapers)



**Coffman, Sandy**

---

**From:** Bassett, Norman  
**Sent:** Friday, February 20, 2004 9:50 AM  
**To:** Coffman, Sandy; 'Allen Swope'; 'Bill Christoffel'; 'Bill Wantz'; 'Debi Turpin'; 'Del. Shank'; 'James Laird'; 'Mark Cheshire'; 'Robert\_McKee@house.state.md.us'; 'Rod MacRae'; 'Spring Ward'; 'Bob Dunkle'; 'Carol Mowen'; 'Chris Strovel'; 'Dave Dishneau'; 'Julie Greene'; 'Laura Ernede'; 'Lisa Kline'; 'liz thompson'; 'Mark Kraham'; 'Mike Krafthoffer'; 'N. Bassett'; 'Nathan the Editor'; 'Nikki Hess'; 'Rebecca Matthews'; 'Roger Keller'; 'Ron Krisulevich'; 'Scott Butki'; 'Tamela Baker'; 'Tara Reilly'; 'Terry Headlee'; 'Tom Bradley'; 'Will Kauffman'; 'Boonsboro Mayor/Council'; 'Bruce Zimmerman'; 'Clearspring Mayor/Council'; 'Karen Giffen'; 'Keedysville Mayor and Council'; 'Linn Hendershot'; 'Smithsburg Mayor/Council'; 'Town of Hancock'  
**Subject:** News Release: Early Action Compact meeting



EAC.doc

**FOR IMMEDIATE RELEASE**

**CONTACT: NORMAN BASSETT  
240-313-2077**

**NEWS  
RELEASE**

**Washington County Early Action Compact Public Meeting**

The Washington County Department of Planning and Community Development will hold a public meeting to discuss and obtain public input on the proposed Early Action Compact program in compliance with federal Environmental Protection Agency Air Quality Standards.

The meeting is scheduled for Wednesday, February 25<sup>th</sup> at 6:00 p.m. in the conference room of the Washington County Administrative Annex, 80 West Baltimore Street, in Hagerstown.

For further information, please call (240) 313-2430.

###



WASHINGTON COUNTY DEPARTMENT OF  
**PLANNING AND COMMUNITY DEVELOPMENT**

Washington County Administrative Annex  
80 West Baltimore Street  
Hagerstown, Maryland 21740-6003  
Telephone: 240-313-2430  
FAX: 240-313-2431  
Deaf and Hard of Hearing call 7-1-1 for Maryland Relay

---

**TEXT OF BACK PAGE NEWSPAPER AD**

---

**(Larger Text and Bold) Washington County Early Action Compact Public Meeting**

The Washington County Department of Planning and Community Development will hold a public meeting to discuss EPA Air Quality Standards and the Early Action Compact program in the Washington County Administrative Annex, 80 West Baltimore Street, Hagerstown, MD on Thursday, May 8, 2003 at 6:00 p.m. If you have any questions, please call (240) 313-2430.

---

**INSTRUCTIONS**

---

Publish 1 time each - Morning Herald and Daily Mail  
Dates of Publication - 04/29/03, 05/05/03

Please Bill - Washington County Dept. of  
Planning & Community Development  
80 West Baltimore Street  
Hagerstown, MD 21740  
(240) 313-2430



**WASHINGTON COUNTY DEPARTMENT OF  
PLANNING AND COMMUNITY DEVELOPMENT**

Washington County Administrative Annex  
80 West Baltimore Street  
Hagerstown, Maryland 21740-6003  
Telephone: 240-313-2430  
FAX: 240-313-2431  
Deaf and Hard of Hearing call 7-1-1 for Maryland Relay

**CERTIFICATION OF NEWSPAPER AD**

I, Robin Brown received prepared

back page ad from the Washington County Department of Planning and Community  
Development for Public Notice on 4/25 at 2:48

(Date)

(Time)

The ad will be published on April 29, 2003 and May 5, 2003.

Signature  
Herald Mail Company

cc: File





# Herald-Mail Newspapers

## Fax Cover Sheet

DATE: 5/1/03

MESSAGE TO: Sandy

NAME OF COMPANY: FAX 240-313-2431

MESSAGE FROM: \_\_\_\_\_

FAX NUMBER: 301-733-7264

NUMBER OF PAGES: \_\_\_\_\_

Comments/Special Instructions: \_\_\_\_\_

BP tearsheet you requested

In Case of Transmission Difficulties, Please Call

Margaret V. Reeder

Phone Number: 301-733-5131 Extension: 2554