



MEMORANDUM

TO: Certified Underground Storage Tank System Technicians and Removers, Companies that employ Certified UST System Technicians and Removers, Environmental Consultants, and Oil Spill Contractors

FROM: Christopher H. Ralston, Program Manager, Oil Control Program *CHR*

DATE: October 28, 2022

RE: **Revised Application, Expense Form, and Fact Sheet for the Residential Heating Oil Tank System Site Rehabilitation Reimbursement Program**

This memorandum is in follow up to the July 28, 2022 communication that was sent to inform you of certain changes to Code of Maryland Regulations (COMAR) 26.10.14, which govern the implementation of the Residential Heating Oil Tank System Site Rehabilitation Reimbursement Program (the Program). As of October 8, 2022, the Maryland Department of the Environment (MDE) Land and Materials Administration (LMA) made the following revised documents available on its website:

- A fact sheet about the Program – “Residential Heating Oil Tank System Site Rehabilitation Reimbursement Program, What You Need to Know”:
mde.maryland.gov/programs/land/OilControl/Documents/Residential_Reimbursement_Factsheet_Revised_10-4-22_4pgs.pdf.
- The instruction and application form for the Program:
mde.maryland.gov/programs/land/OilControl/Documents/Residential_Reimbursement_Application_Revised_10-6-22_12pgs.pdf.
- The expense form for the Program:
mde.maryland.gov/programs/land/OilControl/Documents/Residential_Reimbursement_Form_Revised_9-30-22_2pgs.pdf.

The above documents and other relevant information can be found on the Residential Heating Oil webpage: mde.maryland.gov/programs/land/OilControl/Pages/ResidentialHeatingOil.aspx.

As of October 1, 2022, all new applications and expense forms sent to MDE must use the new forms linked above. The prior versions of these forms will no longer be accepted as they do not require the applicant to provide all the information needed by MDE to review and approve an application for reimbursement. However, if an application was submitted between October 1, 2022 and the date the revised application and expense forms was made available (i.e., October 8, 2022), MDE will

consider the application and will request additional information as needed from the applicant. An application received by MDE prior to October 1, 2022 that used the prior version of the forms will not be required to resubmit the application on the new forms.

Please refer to the July 28, 2022 memorandum (available on the MDE-Oil Control Program Residential Heating Oil webpage linked above) for a review of the changes to the Program that became effective June 13, 2022.

Reimbursement

There continues to be a significant wait time of up to several years for applicants to receive reimbursements through the Program. Revenue to the Program is generated by a fee assessed on each barrel of oil when it is first transferred within Maryland. COMAR 26.10.14.07A(2) states that, “Subject to the availability of revenues within the Fund, the Department shall approve reimbursement allocations for approved applications in order of their numerical ranking.” MDE processes each approved application as funds become available. Please note that the funding received each quarter may not be sufficient to reimburse applications submitted and approved within any quarter, and there is currently a list of applications awaiting reimbursement.

Contact information

For questions about the Residential Heating Oil Tank System Site Rehabilitation Reimbursement Program, or to check the status of an application, please contact the MDE. LMA’s Operational and Administrative Services Program at (410) 537-3676, or (800) 633-6101 x3676, or by email at caprice.mclaughlin1@maryland.gov or diana.williams1@maryland.gov.