**Maryland Green Registry Application**

**Name of organization:**

**Street address:**

**City, state, zip**:

**Contact person:**

**Title:**

**Phone number:**

**E-mail address:**

**Number of employees:**

**Website**:

**Type of business/organization** (e.g. retail):

**Date of submission:**

**Your organization’s logo** (optional): Insert here or attach to e-mail.

**Facebook, Instagram, Twitter account names** (optional):

**Video of environmental practices** (optional): Insert link here.

**Where did you hear about the Maryland Green Registry?**  (optional):

**To become a member of the Maryland Green Registry, your organization must:**

1) Be located in Maryland,

2) Share information on at least **five** environmental practices,

3) Provide a measurable result for at least **one** of these practices,

4) Strive to continually improve your environmental performance, and

5) Update your profile whenever you have new practices and results to share, but no less frequently than every **three** years.

 The Maryland Green Registry website provides dozens of tips and resources on environmental best practices. You’ll find examples of the type of activities you can include in your application as well as ideas for future projects by clicking on any of the main subject headings in **green** within this application or by visiting the [Tips and Resources](https://mde.maryland.gov/MarylandGreen/Pages/Tips.aspx) page on the Maryland Green Registry website.

 To satisfy the requirement for at least one measurable result, please note the examples provided under each of the topic headings. [Web-based calculators](https://mde.maryland.gov/programs/Businessinfocenter/GreeningYourBusinessFacility/Pages/eca.aspx) are also useful for estimating the environmental and economic results of various environmental practices. Where possible, please express results achieved on an annual basis.

**Remember:**

**1) Check at least five topic areas by double-clicking on the box and provide information under each checkbox (do not leave blank), and**

**2) Include a measurable result for at least one topic area.**

**3) E-mail the completed application as a Word document (not pdf) to**

**Green.Registry@maryland.gov**

For assistance, contact the Maryland Green Registry at 410-537-4119, Green.Registry@maryland.gov

[**Management and Leadership**](https://mde.maryland.gov/MarylandGreen/Pages/Management.aspx)

[ ]  **Environmental Policy Statement**

Please copy or provide a link here (see [sample policy and tips](https://mde.maryland.gov/MarylandGreen/Pages/Management.aspx)):

[ ]  **Environmental Team**

Describe your team (membership, mission, how often it meets, etc.) and how it works to identify and implement measures that improve the environmental performance of your facility and operations:

[ ]  **Annual Environmental Goals**

Provide an example of specific goals your organization has set to reduce its environmental impact (e.g. reduce solvent use by X%, or reduce greenhouse gas emissions by X% by year 20XX):

[ ]  **Environmentally Preferable Products and Services**

Briefly describe the design, composition, packaging, and other attributes of the product you produce and/or the service you provide that are designed to reduce environmental impacts:

[ ]  **Environmentally Preferable Purchasing**

Describe your procurement policy or approach and provide example(s) of product purchasing decisions or vendor contract language:

[ ]  **Ecological Restoration and Community Environmental Projects**

Describe participation or sponsorship of environmental restoration projects (e.g. stream cleanups, enhancement of wildlife habitat, etc.) or community environmental projects or events (outreach to citizen groups, schools, etc.):

[ ]  **Environmental Management System (EMS)**

EMSs are a set of procedures that enable organizations to identify and reduce their environmental impacts. Provide the EMS certification standard used by your organization (e.g. ISO 14001, Responsible Care®, Sustainable Green Printing Partnership, etc.):

[ ]  **Aspirational or Long-Term Environmental Goals**

Describe the aspirational sustainability goals that your business is actively working toward (e.g. greenhouse gas emissions planning and reporting, Net Zero Energy, Zero Waste, etc.) that extend beyond the annual goals shared above.

[**Waste**](https://mde.maryland.gov/MarylandGreen/Pages/Waste.aspx)

[ ]  **Solid Waste Reduction and Reuse**

Describe actions and include results (e.g. lbs. of materials or waste reduced or reused) and cost savings where available:

[ ]  **Recycling**

List materials recycled by your facility and quantities (e.g. lbs.) and cost savings where available:

[ ]  **Composting**

List organic materials composted by your facility (e.g. food waste or yard waste) and quantities (e.g. lbs) and cost savings where available:

[ ]  **Hazardous Waste/Toxic Use Reduction**

Describe voluntary actions to reduce the use of toxic materials and/or the generation of hazardous waste. Provide quantities (e.g. lbs. of hazardous waste eliminated, or lbs. of toxic material use reduced) and costs savings where available:

[**Energy**](https://mde.maryland.gov/MarylandGreen/Pages/Energy.aspx)

[ ]  **Energy Efficiency**

Describe measures taken to improve the energy efficiency of your facility and/or processes and include results (e.g. kWh or BTUs reduced) and costs savings where available:

[ ]  **Renewable Energy**

Describe renewable energy systems installed at your facility and include results (e.g. kWh generated) and cost savings where available. Also share if you have purchased renewable energy certificates (RECs) through an independent retailer or by purchasing green power through your utility and include the amount (e.g. kWh) or percentage where available:

☐ **Building Electrification**

Describe energy efficient electric building technologies installed at your facility (e.g. air source heat pumps, geothermal heat pumps, induction cooktops/stoves, high efficiency electric or heat pump water heaters and other products) and the resulting reduction in fossil fuel use and cost savings where available.

[**Transportation**](https://mde.maryland.gov/MarylandGreen/Pages/Transportation.aspx)

[ ]  **Employee Commute/Customer Travel**

Describe measures taken to reduce the number and length of employee and/or customer trips taken by single occupancy vehicles and include results (e.g. reduction in vehicle miles travelled or gallons of fuel reduced) where available:

[ ]  **Efficient Business Travel**

Describe measures taken to support efficient business travel through teleconferencing, ridesharing and other means and include results (e.g. reduction in vehicle miles travelled or gallons of fuel reduced) and cost savings where available:

[ ]  **Efficient Fleet Vehicles**

Describe purchasing, maintenance and other measures taken to increase fuel efficiency in fleet vehicles and include results (e.g. reduction in vehicle miles travelled or gallons of fuel reduced) and cost savings where available:

[**Water**](https://mde.maryland.gov/MarylandGreen/Pages/Water.aspx)

[ ]  **Water Conservation**

Describe actions taken to reduce water use and include results (e.g. gallons of water conserved) and cost savings where available:

[ ]  **Stormwater Management**

Describe voluntary actions to reduce stormwater runoff through landscaping, reduction in paved surfaces and other site design measures.

And/or describe measures taken to ensure that litter, oil, fertilizers, and other pollutants from your property do not end up in storm drains and bodies of water:

[**Green Building**](https://mde.maryland.gov/MarylandGreen/Pages/GreenBuilding.aspx)

[ ]  **LEED/Green Globes/Living Building Challenge/International Green Construction Code**

Indicate here if your organization owns or leases space in a building that has been certified by one of these programs. For LEED, specify which rating system was used (e.g. New Construction, Existing Buildings, etc.) and which level (Certified, Silver, Gold or Platinum). Please also specify the level achieved for Green Globes and the Living Building Challenge:

[**Environmental Certification Programs, Awards, and Other Activities**](https://mde.maryland.gov/MarylandGreen/Pages/CertificationPrograms.aspx)

[ ]  Please share any additional information on environmental activities not covered in the categories above, including membership in environmental certification programs and any environmental awards or recognition received by your organization: